



Treasurer's Report

6 February 2017

- As at 6 February 2017, the P&C has approximately \$134K in the bank. Of this...
 - \$40K is allocated to pay the outstanding invoices for the Primary Playground Project
 - \$10K is allocated for P&C operating expenses in 2017
 - There is an estimated \$84K surplus available for the Secondary Quadrangle Project
- Audit planned for week of March 6
- Main transactions since last meeting
 - \$18,240 paid to school for 2016 Grants
 - \$87,000 paid toward the Primary Playground Project
 - \$40,000 profit transfer received from BASC
 - \$9,600 deposit from Raffle tickets

P&C Accounts as at 6 February 2017:

Account summary		Export data	
Account ▲	Current balance	Available balance?	
 0082968790230766 BSB: 082-968 Acct No: 79-023-0766 Transactions Pay bill Transfer funds Account details	49,221.76 CR	49,221.76	
 0082968791075737 BSB: 082-968 Acct No: 79-107-5737 Transactions Pay bill Transfer funds Account details	85,180.77 CR	85,180.77	
	Credit balance:	134,402.53 CR	
	Debit balance:	0.00 DR	
	Net position:	134,402.53 CR	

2016 through to Feb 2017 Income & Expenditure

TELOPEA PARK SCHOOL PARENTS & CITIZENS ASSOCIATION		
STATEMENT OF FINANCIAL POSITION AS AT 6 Feb 2017		
	\$	\$
	NAB - General Account	3,597.72
	NAB - Cash Maximiser	171,566.00
Balance Bank Accounts as at 1 January 2016		175,163.72
Add: Income year to date		192,515.66
Fete proceeds	60,621.93	
Raffle proceeds	13,611.10	
Interest	1,614.77	
GST Holding Account	1,766.27	
Uniform shop	8,067.04	
Other	106,834.55	
Less: Expenditure		233,276.85
TPS Grants (see attached schedule)	165,152.75	
Bank Fees	203.31	
Catering	141.35	
Fete Expenses	40,400.10	
Raffle Expenses	4,641.00	
GST Holding account	14,907.88	
Other	7,830.46	
Add: Unpresented cheques		0.00
Operating balance as at 6 Feb 2017		134,402.53
	NAB - General Account	49,221.76
	NAB - Cash Maximiser	85,180.77
Cash in bank as at 6 Feb 2017		134,402.53

Fete Reconciliation

Notes:

- expenses in italics are not yet paid ... in some cases are estimates based on last year
- Raffle income is not complete ... credit card ticket sales still to be processed

Stall No.	Stall - Description	Contact	Float Collected?	# of Floats	Cash Float \$520	Deposits \$	Post-take exp \$	Net deposits \$	Cash profit \$	Income not on day \$	Exp not on day \$	Net profit \$
Raffle		Ginny Toller	Y	1	520.00	3,700.00	0.00	3,700.00	3,180.00	10,431.10	6,381.00	7,230.10
1	Information, Entertainment & Common Services	Claire Bannerman				0.00	0.00	0.00	0.00	0.00	15,494.75	-15,494.75
4	2ND HAND BOOKS	Anita Gardner &	Y	1	520.00	2,185.00	0.00	2,185.00	1,665.00	0.00	0.00	1,665.00
5	POTAGER	Stephanie Julienne &	Y	1	520.00	3,025.00	0.00	3,025.00	2,505.00	0.00	0.00	2,505.00
7	SHOWBAGS	Lisa Wallace	Y	1	520.00	2,517.20	0.00	2,517.20	1,997.20	0.00	1,023.36	973.84
10	VINTAGE FASHION	Babette, Nanette	Y	1	520.00	2,577.95	0.00	2,577.95	2,057.95	58.00	0.00	2,115.95
11	TOMBOLA	Hollie Aerts, (Year 7	Y	1	520.00	1,165.00	0.00	1,165.00	645.00	0.00	0.00	645.00
13	CAKE STALL	Vaishali Goel	Y	1	520.00	3,285.00	0.00	3,285.00	2,765.00	0.00	0.00	2,765.00
14	COLD DRINKS	John Daniels (Year 10	Y	1	520.00	1,370.00	0.00	1,370.00	850.00	0.00	324.48	525.52
15	TRUE BLUE BBQ	Kirsty Hilson (Year 9	Y	1	520.00	1,845.20	0.00	1,845.20	1,325.20	0.00	320.32	1,004.88
16	ICE CREAM	Nick Rothwell (Year 8	Y	1	520.00	1,045.00	0.00	1,045.00	525.00	0.00	0.00	525.00
17	Ice Tea	Jeremy Lindeyer	Y	1	520.00	754.00	0.00	754.00	234.00	0.00	0.00	234.00
19	BEST BREWS ZEIRHOLZ	Simon Gane TPS	Y	1	520.00	2,945.00	0.00	2,945.00	2,425.00	0.00	632.50	1,792.50
20	CREPES	Les Exploreurets				0.00	1,093.20	0.00	1,093.20	0.00	546.60	546.60
21	Fairy Floss & Popcorn	Philippe Roncuquet				0.00	0.00	0.00	0.00	822.00	0.00	822.00
22	CAFÉ FRANCAISE	Olivia Texier & Colombe	Y	1	520.00	5,999.50	0.00	5,999.50	5,479.50	0.00	778.57	4,700.93
23	GERMAN BRATWURST	Helena and Grant Michl	Y	1	520.00	3,860.00	0.00	3,860.00	3,340.00	0.00	1,093.41	2,246.59
24	GREAT SHAKES	Ky Wyndham	Y	1	520.00	2,525.00	0.00	2,525.00	2,005.00	0.00	219.40	1,785.60
25	BOULANGERIE	Anna Ciaccia	Y	1	520.00	2,820.00	0.00	2,820.00	2,300.00	0.00	1,137.38	1,162.62
26	Fundraising Stall Year 9	Adele & Danielle	Y	1	520.00	320.00	0.00	320.00	-200.00	200.00	0.00	0.00
27	International Food	Sanaz Mirzabgian	Y	1	520.00	3,271.25	0.00	3,271.25	2,751.25	0.00	0.00	2,751.25
28	DURKINS AMUSEMENTS	Amanda Whitley				0.00	0.00	0.00	0.00	8,519.28	2,544.00	5,975.28
	External Stallholders	Nicola Smith				0.00	0.00	0.00	0.00	1,250.00	0.00	1,250.00
	General Cash Float			18	5,640.00	5,640.00		5,640.00				
	Fete:				15,000.00	48,243.30	0.00	48,243.30	33,763.30	10,849.28	24,114.77	20,497.81
	Raffle Expenses (non-cash, not paid at Fete)	6,381.00	Supplier Invoice									
	MBE Business Service Centre - ticket printing	956.00	107229									
	MBE Business Service Centre - flyer printing	125.00	107225									
	Hello World - 1st prize plane ticket	4,000.00	estimate									
	Gambling & Racing Commission - Raffle License	550.00	estimate									
	Virginia Toller - publish raffle winners	350.00	estimate									
	Rewards to Student Seller (iPad)	400.00	estimate									
	Individual Expenses (non-cash, not paid at Fete)	3,746.69	Allocate to									
	Lisa Lockey - ORS Liquor Permit	165.00	General									
	Sandra Wiens - Cold Drinks	324.48	Cold Drinks									
	Lisa Lockey - miscellaneous fete expenses	138.44	General									
	Grant Michl - German Bratwurst Stall	1,093.41	Bratwurst									
	Christophe Bories - French Café	778.57	Café Francaise									
	Kylie Wyndham - Great Shakes	219.40	Great Shakes									
	Chris Burge - BBQ Stall	320.32	Tru Blu BBQ									
	Debbie Tucek - Showbags	160.47	Showbags									
	Les Explorateurs Scout Group - 50% Crepe Stall	546.60	Crepes									
	Supplier Expenses (non-cash, not paid at Fete)	20,368.08	Supplier Invoice	Allocate to	Comment							
	Telopea Park School Canteen	1,241.41	00000084	General (mu	Milk, Ice Cream, Ice, Water, Consumables							
	Brasserie Bread Company	1,137.38	INV1164094	Boulangerie								
	Mr. Showbags	415.15	00028189	Showbags								
	Bensons Trading	447.74	71051	Showbags								
	Australian Security Patrol	1,337.60	TELF/NOV16	General								
	ATM 2 GO - ATM rental	440.00	00000122	General								
	Sound Workshop - audio/visual services	1,853.50	0006461	General								
	Durkins Amusements Rides	2,544.00	cheque #471	Durkins								
	Barlens - fixtures & furniture rental	4,801.65	F-D031786	General								
	That's Cool - mobile cool rooms	660.00	9006	General								
	Suez - garbage bins and collection	856.44	17597341	General								
	Zierholz - Beer	632.50	00730846	Best Brews	estimate							
	St. John Ambulance - First Aid	250.00	01511054	General	estimate							
	Canprint Communications	396.00	384926	General	A4 Flyers							
	Wild Digital / Copy Trends	400.00	30935	General	Posters							
	Genplus Hire - Electricity Generation	2,954.71	20161127	General								
	External Stallholders Income	1,250.00	P&C Invoice									
	Barbell Biltong	150.00	2016-001									
	Once Upon a Door	150.00	2016-002									
	Breton & Co.	150.00	2016-003									
	A Byzance Romance	150.00	2016-004									
	BurraBee Farm	150.00	2016-005									
	Honey & Glow	150.00	2016-006									
	Elegant Slice	150.00	2016-007									
	Black Magic Coffee	200.00	2016-008									

	Income	Expenditure	Net profit
Raffle	\$ 13,611	\$ 6,381	\$ 7,230
Fete	\$ 44,613	\$ 24,115	\$ 20,498
Total	\$ 58,224	\$ 30,496	\$ 27,728

Durkins
Our sales (online via EventBrite) 308 tickets * \$30 less fees = \$8,519.28
Pre Sold Tickets (tendered on the day) = \$7,500
Durkins sales (cash on the day) = \$17,280
Total sales = \$24,780
Our share @ 20% = \$4,956
We owe Durkins = \$7,500 - \$4,956 = \$2,544 (cheque #471 written at Fete)
EventBrite deposited \$8,519.28 on 15-Nov
Final retained profit from the rides = \$8,519.28 - \$2,544 = \$5,975.28

	Raffle Income	Banked	difference
Cash prior to Fete:	\$ -		
Cash at Fete:	\$ 3,180		
Credit Cards at Fete:	\$ 800		
Cash & Chq after Fete:	\$ 9,631		
Miscellaneous Income:	\$ -		
		13,611.10	
		Paul	\$ 10,050
		Jacinda	\$ 10,000
		Justin	\$ 32,803
			\$ 52,853
			\$ 909.35 (=unaccounted coins)

Income

TELOPEA PARK SCHOOL P&C
INCOME RECEIVED

DATE	FETE PROCEEDS \$	RAFFLE PROCEEDS \$	INTEREST \$	GST HOLDING \$	UNIFORM SHOP \$	OTHER \$	TOTAL \$
29-Jan-2016			177.20				177.20 Interest on Cash Maximizer account
18-Feb-2016					1,838.92		1,838.92 Pickles Uniform Shop 5% commission H2 2014
29-Feb-2016			189.37				189.37 Interest on Cash Maximizer account
31-Mar-2016			187.30				187.30 Interest on Cash Maximizer account
1-Apr-2016				1,766.27			1,766.27 GST Refund for 2015 processed by BASC
7-Apr-2016						2,177.05	2,177.05 French Breakfast 23Mar2016
29-Apr-2016			168.83				168.83 Interest on Cash Maximizer account
20-May-2016					495.00		495.00 Uniform Shop 2nd-hand sales (cash)
31-May-2016			157.54				157.54 Interest on Cash Maximizer account
8-Jun-2016					3,868.42		3,868.42 Pickles Uniform Shop 5% commission H1 2015
8-Jun-2016					1,864.70		1,864.70 Pickles Uniform Shop 5% commission H2 2015
24-Jun-2016						100.00	100.00 Disco (credit cards)
30-Jun-2016			125.81				125.81 Interest on Cash Maximizer account
29-Jul-2016			120.44				120.44 Interest on Cash Maximizer account
11-Aug-2016						3,807.50	3,807.50 Disco (cash)
31-Aug-2016			124.03				124.03 Interest on Cash Maximizer account
30-Sep-2016			91.94				91.94 Interest on Cash Maximizer account
10-Oct-2016	150.00						150.00 External Stallholder 2016-002 (Once Upon a Door)
14-Oct-2016	150.00						150.00 External Stallholder 2016-001 (Barbell Biltong)
20-Oct-2016	150.00						150.00 External Stallholder 2016-006 (Honey & Glow)
24-Oct-2016	300.00						300.00 External Stallholder 2016-004 (Byzance) & 2016-003 (Breton)
25-Oct-2016						20,000.00	20,000.00 TPS subsidy for Playground Soft-Fall Installation (2016-021)
27-Oct-2016	150.00						150.00 External Stallholder 2016-005 (BurraBee Farm)
31-Oct-2016	150.00						150.00 External Stallholder 2016-007 (Elegant Slice)
31-Oct-2016			95.06				95.06 Interest on Cash Maximizer account
7-Nov-2016		800.00					800.00 Raffle Tickets (credit cards)
7-Nov-2016	29,622.65	3,180.00					32,802.65 Fete and Raffle Proceeds (cash)
7-Nov-2016						750.00	750.00 Athlete's Foot donation
7-Nov-2016	822.00						822.00 Fairy Floss Stall
9-Nov-2016	10,000.00						10,000.00 Fete Proceeds (cash)
9-Nov-2016	200.00						200.00 External Stallholder 2016-008 (Black Magic Coffee)
10-Nov-2016	10,050.00						10,050.00 Fete Proceeds (cash)
11-Nov-2016						20,000.00	20,000.00 TPS subsidy for Playground Soft-Fall Installation (2016-022)
15-Nov-2016	8,519.28						8,519.28 EventBrite Durkins Online Ticket Sales
16-Nov-2016	258.00						258.00 Fete Proceeds (cash)
16-Nov-2016	100.00						100.00 Donation
30-Nov-2016			80.65				80.65 Interest on Cash Maximizer account
7-Dec-2016						20,000.00	20,000.00 TPS subsidy for Playground Soft-Fall Installation (2016-023)
13-Dec-2016		9,301.10					9,301.10 Raffle Tickets (cash)
15-Dec-2016		330.00					330.00 Raffle Tickets (cheques)
15-Dec-2016						40,000.00	40,000.00 BASC Profit Transfer to P&C
31-Dec-2016			51.82				51.82 Interest on Cash Maximizer account
31-Jan-2017			44.78				44.78 Interest on Cash Maximizer account
	60,621.93	13,611.10	1,614.77	1,766.27	8,067.04	106,834.55	192,515.66

Expenditure

TELOPEA PARK SCHOOL P&C EXPENDITURE										
DATE	CHQ #	PAYEE	TPS GRANTS \$	BANK FEES \$	Catering \$	FETE EXPENSES \$	Raffle Expenses \$	GST HOLDING \$	MISC. \$	TOTAL \$
29-Jan-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
2-Feb-2016	online	Genplus Hire Pty Ltd				2,167.83				2,167.83 Invoice 20151236
22-Feb-2016	online	LANDdata Surveys	2,920.00					292.00		3,212.00 Playground Projects - Invoice 10096
22-Feb-2016	online	LANDdata Surveys	600.00					60.00		660.00 Playground Projects - Invoice 10158
22-Feb-2016	online	Catriona Dove			141.35			10.48		151.83 AGM Catering
1-Mar-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
24-Mar-2016	online	Debbie Tucek						9.10	90.90	100.00 AGM Thankyou Flowers for 2015 Fete/Raffle
24-Mar-2016	online	Crust Bakery							1,140.00	1,140.00 French Breakfast 23Mar2016
1-Apr-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
4-Apr-2016	online	Flight Centre					3,560.00			3,560.00 Raffle 2015 First Prize
18-Apr-2016	online	Bellchambers Barrett Audit Pty Ltd						225.00	2,250.00	2,475.00 2015 Audit Report (90% of fee)
20-Apr-2016	#468	Wellspring Environmental	7,820.00					782.00		8,602.00 Playground Projects - Invoice 2
29-Apr-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
31-May-2016	online	Bellchambers Barrett Audit Pty Ltd						25.00	250.00	275.00 2015 Audit Report (10% of fee)
1-Jun-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
13-Jun-2016	online	ACT P&C Council							1,347.39	1,347.39 ACT P&C Council Membership for 2016
16-Jun-2016	online	Hyperactive Entertainment							400.00	400.00 DJ for Disco
21-Jun-2016	#469	Mercy Ships	450.00							450.00 Cookbook profit donation
1-Jul-2016	automatic	NAB		15.76						15.76 Credit Card Merchant Monthly Fee
25-Jul-2016	online	Civic Insurance Brokers						88.34	883.44	971.78 P&C Insurance Renewal
29-Jul-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
15-Aug-2016	online	Emma Perkins						43.60	637.55	681.15 New Teacher Welcome Packs
15-Aug-2016	online	Catriona Dove							78.00	78.00 ORS Filing of 2015 Annual Report
15-Aug-2016	online	Catriona Dove							480.50	480.50 Disco Expenses
15-Aug-2016	online	Emma Perkins						10.08	100.80	110.88 Internet Web Hosting (webcity)
15-Aug-2016	online	Sally Greenaway	1,500.00							1,500.00 Musical Composition (prepayment)
1-Sep-2016	online	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
30-Sep-2016	online	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
10-Oct-2016	online	Lisa Wallace							171.88	171.88 Disco Expenses
1-Nov-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
4-Nov-2016	online	Barlens				4,801.65				4,801.65 Barlens Invoice F-D031786
4-Nov-2016	#470	cash				15,000.00				15,000.00 Fete Stallholders Float (cash)
7-Nov-2016	#471	Durkins Amusements				2,544.00				2,544.00 Durkins Amusements Sideshow Rides
11-Nov-2016	online	Bensons Trading				447.74				447.74 Bensons Showbags Invoice 71051
11-Nov-2016	online	Mr. Showbags				415.15				415.15 Mr Showbags Invoice 28189
11-Nov-2016	online	Canprint Communications				396.00				396.00 Canprint Comms Invoice 384926
11-Nov-2016	online	Brasserie Bread				1,137.38				1,137.38 Brasseries Bread Invoice 1164094
11-Nov-2016	online	Australian Security Patrol				1,337.60				1,337.60 ASP Invoice TELF/NOV16
11-Nov-2016	online	Wild Digital				400.00				400.00 Copy Trends Invoice 30935
11-Nov-2016	#472	Bruce's Bobcats & Landscaping	54,545.45					5,454.55		60,000.00 Playground Project (soft-fall deposit Invoice #764)
14-Nov-2016	online	ATM 2 Go				440.00				440.00 ATM Rental Invoice 122
14-Nov-2016	online	TPS Canteen				1,241.41				1,241.41 TPS Canteen Invoice 84
14-Nov-2016	online	Sound Workshop				1,853.50				1,853.50 Sound Workshop Invoice 6461
14-Nov-2016	online	Kylie Wyndham				219.40				219.40 Great Shakes Stall
15-Nov-2016	online	Sandra Wiens				324.48				324.48 Cold Drinks Stall
15-Nov-2016	online	MBE Business Service Centre					956.00			956.00 Raffle Ticket Printing Invoice 107229
15-Nov-2016	online	MBE Business Service Centre					125.00			125.00 Raffle Flyer Printing Invoice 107225
15-Nov-2016	online	That's Cool				660.00				660.00 Coolroom Hire Invoice 9006
15-Nov-2016	online	Grant Michl				1,093.41				1,093.41 Bratwurst Stall
15-Nov-2016	online	Chris Burge				320.32				320.32 Tru Blu BBQ Stall
16-Nov-2016	online	Lisa Lockey				165.00				165.00 Liquor Permit
16-Nov-2016	online	Lisa Lockey				138.44				138.44 Miscellaneous Expenses
21-Nov-2016	online	Christophe Bories				778.57				778.57 Café Francaise Stall
30-Nov-2016	automatic	NAB		23.65						23.65 Credit Card Merchant Monthly Fee
7-Dec-2016	#475	Telopea Park School	18,240.00							18,240.00 2016 School Grants (TPS Invoice #2016/37)
9-Dec-2016	#473	Komplan Playscape Pty Ltd	60,381.30					6,038.13		66,419.43 Playground Project (Equipment Invoice #S1211079)
15-Dec-2016	#474	Play by Design Pty Ltd	18,696.00					1,869.60		20,565.60 Playground Project (Installation Invoice #INV-0919)
30-Dec-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
3-Jan-2017	online	Les Explorateurs Scout Group				546.60				546.60 Crepe Stall (50% profit share with scouts)
3-Jan-2017	online	Debbie Tucek				160.47				160.47 Showbags Stall
3-Jan-2017	online	Suez Environment				856.44				856.44 Fete Garbage Services Invoice 17597341
3-Jan-2017	online	Genplus Hire Pty Ltd				2,954.71				2,954.71 Fete Electricity Generation Invoice 161127
1-Feb-2017	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
			165,152.75	203.31	141.35	40,400.10	4,641.00	14,907.88	7,830.46	233,276.85

2017 Budget and School Grants

2017 Budget

Description	Debit \$	Credit \$	Balance \$	Comment
Cash on Hand as at 6-Feb-2017			134,400	
Primary Playground Project				
Bruce's Landscaping (soft-fall, fencing, concreting)	64,533		69,867	already paid \$60K
Soft-fall subsidy from TPS		24,712	94,579	already received \$60K from TPS
Fete				
outstanding invoices (zierholz, sja, etc.)	1,000		93,579	estimates ... invoices not received
Raffle				
ticket sales		5,000	98,579	estimate \$15K total, already received \$10K
outstanding invoices/expenses	5,000		93,579	estimate \$6K from 2015, already paid \$1K
P&C Operating Costs				
ACT P&C Membership	1,500		92,079	
Insurance	1,000		91,079	
Audit	3,000		88,079	
Miscellaneous (ORS, catering, gifts, misc. grants, etc.)	5,000		83,079	
Pickles Uniform Sales		5,700	88,779	
GST Refund from 2016		14,900	103,679	submitted 2016 GST refund via BASC
BASC Surplus Income Transfer		0	103,679	received \$40K in December, no further planned
2017 Grants - funds available	100,000		3,679	surplus of \$3,000+

Grants to Telopea Park School

Description	Budget \$	Paid \$	Invoiced \$	Remaining \$
2017 Allocation				
Awards K-10	7,000			7,000
French Culture Resources (magazines, etc.)	6,000			6,000
Journalist Club	1,500			1,500
Secondary Music Dept. - WW1 Composition	3,000	1,500		1,500 prepayment on 15-Aug-2016
Playground equipment/improvement	84,000			84,000
	<u>101,500</u>	<u>1,500</u>	<u>0</u>	<u>100,000</u>