

Telopea P&C Ordinary Meeting 3 May 2017

Subject Matter:		P&C Association Meeting	
Purpose:		Ordinary Meeting	Date: Wed, 3 May 2017 Time: 7.00pm – 8.45 pm Location: Secondary Staff Room, NSW Crescent, Barton
	Clair Bannerman Kerrie Blain Colombe Bories Justin Brown Peter Clayden Robyn Egerton Ann Evans Chris Farmer	Scott Lockey Audrey Michiels Sarah Milligan Philippe Moncuquet David Pullen	Sharon Tiede Nancy Waites
Apologies:	Catriona Dove Anita Gardner	Pauline Cullen Emmanuel Texier	
Discussion / Action			
	Introduction and Apologies	Apologies were noted from: <ul style="list-style-type: none"> • Catriona Dove • Anita Gardner • Pauline Cullen • Emmanuel Texier 	
	Minutes	Minutes from last month's meeting were approved (moved: Chris Farmer, seconded: Philippe Moncuquet)	

<p>3.</p>	<p>Presentation from Transport Canberra and City Services</p>	<p>Robyn Egerton and Andrew Crichton from Transport Canberra and City Services attended the meeting to present on the planned new crossing and other transport issues. Andrew's role has been recently established specifically to assist schools address transport issues and to encourage more active travel to school.</p> <p>Robyn provided an update on the ACT government's plans for a new pedestrian crossing on the intersection of Telopea Park West and New South Wales Crescent.</p> <p>She explained that the local community had requested a crossing and the ACT government had undertaken a pedestrian and car count to determine the location and the type of crossing required. This investigation has shown that the "desire line" (the most common path of pedestrian crossing) to be at the location of the existing pedestrian island. The traffic count just reached the level necessary to warrant a zebra pedestrian crossing.</p> <p>Consequently, the ACT government is proposing that a zebra pedestrian be installed at the intersection of Telopea Park West and New South Wales Crescent. The crossing will be illuminated at night to allow safe crossing at all times. There will also be additional signage erected when the crossing is first installed that alerts drivers to the changed traffic conditions.</p> <p>Robyn emphasised that a zebra crossing requires both drivers and pedestrians to be aware: while the onus is on the motorist to stop, the pedestrian or cyclist also needs to make a determination that the motorist will stop and that it is safe to cross.</p> <p>The P&C decided, therefore, that students and parents should be (re)educated about safe pedestrian transit at crossings when the pedestrian crossing is installed. Andrew indicated that the Directorate would be available to send a staff member to present to students.</p> <p>Parents raised several questions about the crossing along with some broader traffic issues. Answers are summarised below:</p> <ul style="list-style-type: none"> • There is insufficient traffic to warrant traffic lights in addition to the pedestrian crossing. • Telopea Park East has been identified as a national black spot with plans being submitted to replicate the Telopea Park West crossing on the other side of the park. While the National Black Spot panel has endorsed the proposal, it is subject to national government funding. Robyn will keep the school updated regarding progress of this proposal through the system. • While the ACT has historically not had "lollypop ladies," during last year's election campaign, the Government committed to introduce a supervised crossing program and this is currently in train with implementation planned for 2018. • The ACT's "Active Travel" program promotes walking to school, including dropping children off in nearby streets to walk the rest of the way to school. Telopea could consider signing up for this program. <p>Action: Following the Q&A, the P&C decided to offer the school community a final chance to submit feedback by placing another notice about the pedestrian crossing in the following Telopea Topics. If no significant opposition is encountered, the school will then advise Transport Canberra that we would like to proceed with the pedestrian crossing.</p>
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4.	Report – President	<p>Still in conversation with the canteen manager regarding the proposed implementation of an online ordering system.</p> <p>Investigations continue into alternative sourcing of French supplies. The resources are much cheaper when bought directly from France but the cost of freight significantly increases the overall cost of direct sourcing. Nonetheless, it's still cheaper (approximately half price) than the prices quoted by Office Max.</p> <p>The following points were raised during subsequent discussion:</p> <ul style="list-style-type: none"> • This year, the French supplies arrived late. So as well as being very expensive, they also turned up late. This factor should be taken into consideration when doing the cost-benefit analysis of direct sourcing. • Perhaps order two years supplies in one go, although this has storage implications for the school. • Payment process also needs to be considered. <p>Colombe will continue investigations and report back at next P&C meeting.</p>
5.	Report - Principal	<p>Kerrie highlighted the below points from her written report that was circulated in advance of the meeting.</p> <ul style="list-style-type: none"> • Following the school's comprehensive mobilisation for online NAPLAN testing, it is no longer going to be conducted online. The preparation has not been wasted, however, as Telopea stands ready for when this does eventually happen, most likely next year. • Update on French stream voluntary contribution: <ul style="list-style-type: none"> ○ To date, 195 families, just 28%) have paid. ○ This continues to be of grave concern because these payments are essential to fund the French program. ○ The school is exploring other approaches to encouraging parents who can afford to pay to do so. ○ Given that these funds are used for French education, this payment may be exempt from the ACT government requirement that fees cannot be charged for Australian education. Narrabundah College takes this approach and charges a cost-recovery fee for students who are in the French stream undertaking the Baccalaureate • Staffing update <ul style="list-style-type: none"> ○ Sadly Emmanuel Texier will be leaving the school on 31 July. His replacement, who is currently at the French school in Dubai, has been undertaking a tour of the school this week as part of his handover. He will begin in August. ○ Julien Dugas is also leaving on 31 July and a replacement is being finalised.
6.	Report – Proviseur	Emmanuel was unable to attend and Kerrie provided the above update about French staffing on his behalf.
7.	Report - Treasurer	Report was tabled with the following highlights:

		<p>As at 30 April 2017, the P&C has approximately \$92K in the bank. Of this...</p> <ul style="list-style-type: none"> • \$100K is allocated to 2017 school grants • \$24K owing from the school to complete the Primary Playground soft-fall upgrade • \$10K is allocated for P&C operating expenses in 2017 <p>Audit report will be complete in time for next meeting in June so a proposal was made to hold a short special AGM at the 14 June P&C meeting to table the audit report. This will enable on-time submission. It was noted that two week notice is required ahead of holding a special AGM.</p> <p>Action Audrey to place a notice about the special AGM in Telopea Topics at least two weeks before the 14 June meeting.</p> <p>The P&C President and Treasurer visited the NAB branch to update bank signatories. Justin and Colombe are now on both accounts and able to process payments. The P&C agreed that Nancy and Phillipe should be secondary signatories</p> <p>The response to the insurance questionnaire that is required each year to update insurance premium is currently underway.</p> <p>P&C Association is holding a workshop on constitutions tomorrow night (7-9pm in Sitrling). Justin will attend on behalf of Telopea P&C so that he can provide feedback at the next P&C meeting.</p> <p>The survey of the school community on Pickles level of service will be undertaken before the next P&C meeting.</p>
8.	Report – Before and After School Care	<p>The P&C warmly welcomed Sarah Milligan as the new Before and After School Care coordinator. A new treasurer is still being sought.</p> <p>Sarah highlighted the following points:</p> <ul style="list-style-type: none"> • The payment system is now running fairly smoothly. • The new senior students leader role is working well and the program is now more engaging for the older students. • Focus now is on the end of the year transition to an online enrolment system. Challenges are being experienced particularly around integrating enrolments for extra-curricula activities. <p>David updated the meeting that problems experienced earlier this year with unenrolled students arriving at after school care have now been resolved.</p>

9.	Report – P&C Communications Officer	<p>Audrey reported that the P&C website domain name has been renewed, which served to bring to mind the fact that the website is not well visited and that perhaps it would also be useful to establish a Facebook page for the P&C.</p> <p>The meeting concurred and Audrey will work to set up the Facebook page but with the understanding that involvement by others will be required to keep the Facebook site active and updated.</p> <p>Action: Audrey to establish P&C Facebook site.</p>		
10.	AOB	<p>Lost Property Clair Bannerman reminded parents to keep checking lost property, particularly in primary. There continues to be large amounts of hats, jackets and lunch boxes that find their way there each day. Clair has been emptying lunch boxes and washing some clothing, so that these can be hygienically kept until parents and children come to retrieve them.</p> <p>Kindergarten 2018 The school is awaiting the outcome of the Education Directorate’s deliberation on the number of kindergarten classes that Telopea can host.</p> <p>The P&C expressed concern that the number of classes might be reduced from 4 to 3. It was agreed that this was not an effective strategy for addressing the serious overcrowding in secondary, which is largely driven by the population increase in the catchment area resulting from increased construction of apartments in the inner south.</p> <p>Action: The P&C agreed to David Pullen’s proposal to draft a letter from the P&C to the Minister indicating that we have heard that a reduction may be mandated by the Education Directorate and to outline the reasons for why this will not address the overcrowding in secondary. David will lead the drafting of this letter in consultation with the P&C President and Secretary, and the School Executive.</p>		
	Meeting closed	8.45 pm		
		Prepared By:	NW	3 May 2017
		Approved By:	P&C Exec	Not yet approved