



Treasurer's Report

30 November 2016

- As at 26 November 2016, the P&C has approximately \$174K in the bank. Of this...
 - \$125K is allocated to complete playground project and school grants in 2016
 - All P&C operating expenses for 2016 are complete
 - There is an estimated \$90K surplus available for school projects in 2017
- Uniform Shop
 - Updated contract proposal has been received from Pickles
 - Ongoing discussions about the management of second hand uniform sales
- Main transactions since last meeting
 - The Fete generated more than \$20,000 profit!
 - Many transactions for Fete, Raffle, Playground ...

P&C Accounts as at 26 November 2016:

Account summary		Export data	
Account ▲	Current balance	Available balance?	
 0082968790230766 BSB: 082-968 Acct No: 79-023-0766 Transactions Pay bill Transfer funds Account details	14,387.36 CR	14,387.36	
 0082968791075737 BSB: 082-968 Acct No: 79-107-5737 Transactions Pay bill Transfer funds Account details	160,003.52 CR	160,003.52	
	Credit balance:	174,390.88 CR	
	Debit balance:	0.00 DR	
	Net position:	174,390.88 CR	

2016 Income & Expenditure

TELOPEA PARK SCHOOL PARENTS & CITIZENS ASSOCIATION		
STATEMENT OF FINANCIAL POSITION AS AT 26 Nov 2016		
	\$	\$
	NAB - General Account	3,597.72
	NAB - Cash Maximiser	171,566.00
Balance Bank Accounts as at 1 January 2016		<u>175,163.72</u>
Add: Income year to date		122,707.31
Fete proceeds	61,371.93	
Raffle proceeds	3,980.00	
Interest	1,437.52	
GST Holding Account	1,766.27	
Uniform shop	8,067.04	
Other	46,084.55	
Less: Expenditure		123,480.15
TPS Grants (see attached schedule)	61,950.00	
Bank Fees	149.86	
Catering	141.35	
Fete Expenses	35,881.88	
Raffle Expenses	4,641.00	
GST Holding account	1,545.60	
Other	19,170.46	
Add: Unpresented cheques		0.00
Operating balance as at 26 Nov 2016		<u>174,390.88</u>
	NAB - General Account	14,387.36
	NAB - Cash Maximiser	160,003.52
Cash in bank as at 26 Nov 2016		<u>174,390.88</u>

Income

TELOPEA PARK SCHOOL P&C
INCOME RECEIVED

DATE	FETE PROCEEDS \$	RAFFLE PROCEEDS \$	INTEREST \$	GST HOLDING \$	UNIFORM SHOP \$	OTHER \$	TOTAL \$	
29-Jan-2016			177.20				177.20	Interest on Cash Maximizer account
18-Feb-2016					1,838.92		1,838.92	Pickles Uniform Shop 5% commission H2 2014
29-Feb-2016			189.37				189.37	Interest on Cash Maximizer account
31-Mar-2016			187.30				187.30	Interest on Cash Maximizer account
1-Apr-2016				1,766.27			1,766.27	GST Refund for 2015 processed by BASC
7-Apr-2016						2,177.05	2,177.05	French Breakfast 23Mar2016
29-Apr-2016			168.83				168.83	Interest on Cash Maximizer account
20-May-2016					495.00		495.00	Uniform Shop 2nd-hand sales (cash)
31-May-2016			157.54				157.54	Interest on Cash Maximizer account
8-Jun-2016					3,868.42		3,868.42	Pickles Uniform Shop 5% commission H1 2015
8-Jun-2016					1,864.70		1,864.70	Pickles Uniform Shop 5% commission H2 2015
24-Jun-2016						100.00	100.00	Disco (credit cards)
30-Jun-2016			125.81				125.81	Interest on Cash Maximizer account
29-Jul-2016			120.44				120.44	Interest on Cash Maximizer account
11-Aug-2016						3,807.50	3,807.50	Disco (cash)
31-Aug-2016			124.03				124.03	Interest on Cash Maximizer account
30-Sep-2016			91.94				91.94	Interest on Cash Maximizer account
10-Oct-2016	150.00						150.00	External Stallholder 2016-002 (Once Upon a Door)
14-Oct-2016	150.00						150.00	External Stallholder 2016-001 (Barbell Biltong)
20-Oct-2016	150.00						150.00	External Stallholder 2016-006 (Honey & Glow)
24-Oct-2016	300.00						300.00	External Stallholder 2016-004 (Byzance) & 2016-003 (Breton)
25-Oct-2016						20,000.00	20,000.00	TPS subsidy for Playground Soft-Fall Installation (2016-021)
27-Oct-2016	150.00						150.00	External Stallholder 2016-005 (BurraBee Farm)
31-Oct-2016	150.00						150.00	External Stallholder 2016-007 (Elegant Slice)
31-Oct-2016			95.06				95.06	Interest on Cash Maximizer account
7-Nov-2016		800.00					800.00	Raffle Tickets (credit cards)
7-Nov-2016	29,622.65	3,180.00					32,802.65	Fete and Raffle Proceeds (cash)
7-Nov-2016	750.00						750.00	Athlete's Foot donation
7-Nov-2016	822.00						822.00	Fairy Floss Stall
9-Nov-2016	10,000.00						10,000.00	Fete Proceeds (cash)
9-Nov-2016	200.00						200.00	External Stallholder 2016-008 (Black Magic Coffee)
10-Nov-2016	10,050.00						10,050.00	Fete Proceeds (cash)
11-Nov-2016						20,000.00	20,000.00	TPS subsidy for Playground Soft-Fall Installation (2016-022)
15-Nov-2016	8,519.28						8,519.28	EventBrite Durkins Online Ticket Sales
16-Nov-2016	258.00						258.00	Fete Proceeds (cash)
16-Nov-2016	100.00						100.00	Donation
	61,371.93	3,980.00	1,437.52	1,766.27	8,067.04	46,084.55	122,707.31	

Expenditure

TELOPEA PARK SCHOOL P&C											
EXPENDITURE											
DATE	CHQ #	PAYEE	TPS GRANTS	BANK FEES	Catering	FETE EXPENSES	Raffle Expenses	GST HOLDING	MISC.	TOTAL	
			\$	\$	\$	\$	\$	\$	\$	\$	\$
29-Jan-2016	automatic	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
2-Feb-2016	online	Genplus Hire Pty Ltd				2,167.83				2,167.83	Invoice 20151236
22-Feb-2016	online	LANDdata Surveys						292.00	2,920.00	3,212.00	Playground Projects - Invoice 10096
22-Feb-2016	online	LANDdata Surveys						60.00	600.00	660.00	Playground Projects - Invoice 10158
22-Feb-2016	online	Catriona Dove			141.35			10.48		151.83	AGM Catering
1-Mar-2016	automatic	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
24-Mar-2016	online	Debbie Tucek						9.10	90.90	100.00	AGM Thankyou Flowers for 2015 Fete/Raffle
24-Mar-2016	online	Crust Bakery							1,140.00	1,140.00	French Breakfast 23Mar2016
1-Apr-2016	automatic	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
4-Apr-2016	online	Flight Centre					3,560.00			3,560.00	Raffle 2015 First Prize
18-Apr-2016	online	Bellchambers Barrett Audit Pty Ltd						225.00	2,250.00	2,475.00	2015 Audit Report (90% of fee)
20-Apr-2016	#468	Wellspring Environmental						782.00	7,820.00	8,602.00	Playground Projects - Invoice 2
29-Apr-2016	automatic	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
31-May-2016	online	Bellchambers Barrett Audit Pty Ltd						25.00	250.00	275.00	2015 Audit Report (10% of fee)
1-Jun-2016	automatic	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
13-Jun-2016	online	ACT P&C Council							1,347.39	1,347.39	ACT P&C Council Membership for 2016
16-Jun-2016	online	Hyperactive Entertainment							400.00	400.00	DJ for Disco
21-Jun-2016	#469	Mercy Ships	450.00							450.00	Cookbook profit donation
1-Jul-2016	automatic	NAB		15.76						15.76	Credit Card Merchant Monthly Fee
25-Jul-2016	online	Civic Insurance Brokers						88.34	883.44	971.78	P&C Insurance Renewal
29-Jul-2016	automatic	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
15-Aug-2016	online	Emma Perkins						43.60	637.55	681.15	New Teacher Welcome Packs
15-Aug-2016	online	Catriona Dove							78.00	78.00	ORS Filing of 2015 Annual Report
15-Aug-2016	online	Catriona Dove							480.50	480.50	Disco Expenses
15-Aug-2016	online	Emma Perkins						10.08	100.80	110.88	Internet Web Hosting (webcity)
15-Aug-2016	online	Sally Greenaway	1,500.00							1,500.00	Musical Composition (prepayment)
1-Sep-2016	online	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
30-Sep-2016	online	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
10-Oct-2016	online	Lisa Wallace							171.88	171.88	Disco Expenses
1-Nov-2016	automatic	NAB		14.90						14.90	Credit Card Merchant Monthly Fee
4-Nov-2016	online	Barlens				4,801.65				4,801.65	Barlens Invoice F-D031786
4-Nov-2016	#470	cash				15,000.00				15,000.00	Fete Stallholders Float (cash)
7-Nov-2016	#471	Durkins Amusements				2,544.00				2,544.00	Durkins Amusements Sideshow Rides
11-Nov-2016	online	Bensons Trading				447.74				447.74	Bensons Showbags Invoice 71051
11-Nov-2016	online	Mr. Showbags				415.15				415.15	Mr Showbags Invoice 28189
11-Nov-2016	online	Canprint Communications				396.00				396.00	Canprint Comms Invoice 384926
11-Nov-2016	online	Brasserie Bread				1,137.38				1,137.38	Brasseries Bread Invoice 1164094
11-Nov-2016	online	Australian Security Patrol				1,337.60				1,337.60	ASP Invoice TELF/NOV16
11-Nov-2016	online	Wild Digital				400.00				400.00	Copy Trends Invoice 30935
11-Nov-2016	#472	Bruce's Bobcats & Landscaping	60,000.00							60,000.00	Playground Project (soft-fall pt.1) Invoice 764
14-Nov-2016	online	ATM 2 Go				440.00				440.00	ATM Rental Invoice 122
14-Nov-2016	online	TPS Canteen				1,241.41				1,241.41	TPS Canteen Invoice 84
14-Nov-2016	online	Sound Workshop				1,853.50				1,853.50	Sound Workshop Invoice 6461
14-Nov-2016	online	Kylie Wyndham				219.40				219.40	Great Shakes Stall
15-Nov-2016	online	Sandra Wiens				324.48				324.48	Cold Drinks Stall
15-Nov-2016	online	MBE Business Service Centre					956.00			956.00	Raffle Ticket Printing Invoice 107229
15-Nov-2016	online	MBE Business Service Centre					125.00			125.00	Raffle Flyer Printing Invoice 107225
15-Nov-2016	online	That's Cool				660.00				660.00	Coolroom Hire Invoice 9006
15-Nov-2016	online	Grant Michl				1,093.41				1,093.41	Bratwurst Stall
15-Nov-2016	online	Chris Burge				320.32				320.32	Tru Blu BBQ Stall
16-Nov-2016	online	Lisa Lockey				165.00				165.00	Liquor Permit
16-Nov-2016	online	Lisa Lockey				138.44				138.44	Miscellaneous Expenses
21-Nov-2016	online	Christophe Bories				778.57				778.57	Café Francaise Stall
			61,950.00	149.86	141.35	35,881.88	4,641.00	1,545.60	19,170.46	123,480.15	

2016 Grants and 2017 Budget

Grants to Telopea Park School				
Description	Budget	Paid	Invoiced	Remaining
	\$	\$	\$	\$
2016 Allocation				
Awards K-10	7,000		7,000	0
French Culture Resources (magazines, etc.)	10,000		10,000	0
Primary French & English Readers	10,000		0	10,000
Secondary Music Dept. - WW1 Composition	3,000	1,500		1,500 prepayment on 15-Aug
Wakakirri	2,000		1,000	1,000 added 4-May in P&C meeting
Playground equipment/improvement	130,000	60,000		70,000 includes \$30K carry-over from 2015
	<u>162,000</u>	<u>61,500</u>	<u>18,000</u>	<u>82,500</u>

TELOPEA PARK SCHOOL P&C				
2017 Budget				
Description	Debit	Credit	Balance	Comment
	\$	\$	\$	
Cash on Hand as at 26-Nov-2016			174,391	
2016 Grants - TPS Invoice #2016/37	18,240		156,151	is less than was allocated in Nov 2015
Playground Project				
Play by Design Invoice INV-0919 (installation)	20,565		135,586	due on 8-Dec-2016
Kompan Playscape Invoice S1211079 (equipment)	66,419		69,167	due on 30-Nov-2016
Bruce's Landscaping (soft-fall)	57,150		12,017	total is \$117,150 ... already paid \$60K
Soft-fall subsidy from TPS		37,000	49,017	already received \$40K from TPS
Fete				
outstanding invoices (genplus, sita, sja, etc.)	5,000		44,017	estimates ... invoices not received
Raffle				
ticket sales		21,000	65,017	estimate \$25K from 2015, already received \$4K
outstanding invoices/expenses	5,000		60,017	estimate \$6K from 2015, already paid \$1K
P&C Operating Costs				
ACT P&C Membership	1,500		58,517	
Insurance	1,000		57,517	
Audit	3,000		54,517	
Miscellaneous (ORS, catering, gifts, misc. grants, etc.)	5,000		49,517	
Pickles Uniform Sales		5,700	55,217	
BASC Surplus Income Transfer		40,000	95,217	
2017 Grants - funds available	90,000		5,217	leaves a buffer of \$5,000