

## Telopea P&C Meeting Pack, 23 March 2016

### Agenda

**Telopea Park School / Lycée Franco-Australien de Canberra  
Parents & Citizens Association**

**Agenda  
Wednesday 23 March 2016, 7.00pm**

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SECONDARY STAFF ROOM, NSW CRESCENT, BARTON

Apologies/Attendance	5 min
Business Arising	
Action Items from previous meeting (AGM)	5 min
School and P&C subcommittees – notice & call for interest	
Report from P&C President	5 min
Report from Principal - attachment	5 min
Report from Proviseur - attachment	5 min
Report from Treasurer - attachment	5 min
Report from Before and After School Care Sub-Committee - verbal	5 min
Report from P&C Delegate - verbal	5 min
Report from P&C Communications Officer - verbal	5 min
Report from Grants Officer - verbal	5 min
Presentation from GWS	40 min
AOB	5 min

Estimated closing time : 8.45pm

## Principal's Report

Kerrie Blain

The term has been a busy one with many activities, excursions, carnivals (two Swimming Carnivals and one Cross Country Carnival), visits and camps already completed this term with more activity in the weeks to follow.

### Year Group Camps

The Year 7 students participated in their Year Camp in week 4 of term, again returning to the Jindabyne Sports and Recreation facility on the outskirts of Jindabyne, in the Snowy Mountains. The Year 7 Coordinator, Holly Aerts, with support from the Pastoral Care Coordinator and the Year 7 Contact Group teachers, was able to start to get to know the 205 Year 7 students, many of whom are beginning their journey at Telopea Park School. They were accompanied by 20 Year 10 Peer Support Leaders. Emmanuel and I visited them on one of the days.

Other camps this term were for Year 5 (Long Beach at the South Coast) and the Year 3 Camp to Birrigai, near Tidbinbilla, this week. The teachers are to be congratulated for their commitment to their students and to the school. Camps are a huge responsibility for the teachers attending.

Our secondary students involved in the French exchange this year will be leaving on 3 April for five weeks hosted by the families at Lycée International de Grenoble. This has been a journey as initially the trip was blocked by the Education Direct as the DFAT security rating for travel to France remains at a level 2. The students will be accompanied by Patricia Blumstein, Executive Teacher of Languages and Baba Alhadji, secondary French teacher in the Australian Stream. The French students will visit Canberra and be billeted by our students in term 2.

### School Events

Another **Citizenship Ceremony** was held at the school this week. This is an excellent way to teach the students about what it means to be Australian and to live in a democracy. A teacher, Mme Isabelle Chevreau and her family became Australians at the ceremony, as well as a Year 10 student and her family.

**French Breakfast** – thank you to the P&C for hosting another French Breakfast – always well attended and appreciated.

**Opening of the Francophonie Hall** will take place on Thursday 24 March. This will be part of the Francophonie Week celebrations in Canberra and will be attended by representatives of the Francophonie Embassies and High Commissions. A display of students work will be in the Francophonie Hall.

### Traffic safety

I still need to remind parents to drive carefully around the school. We are all busy people but child safety should be paramount on our minds. We ask that all parents consider others as they are dropping off and collecting their children. Double parking and dropping children off at a crossing are not acceptable.

## School hours

In spite of being asked to observe our request for Primary School parents not to leave children at school before 8.30am, many parents continue to ignore this. We request that parents use the Before School Care Program. We now plan to place the children in the Program and the parents will be invoiced for their children's time there. This is a desperate measure as we are very concerned about child safety.

## School Reports

School reports will be sent home with your children prior to the Mid-semester parent/teacher interviews – Primary in week 9 and Secondary in week 10. These dates are on the school website.

I wish you all a happy and safe Easter break at the end of this term. Thank you all for your continued support of the school. This is always appreciated.

## Proviseur / Head of French Studies report

Emmanuel Texier

### French Program

The Lycée franco-australien program has never been so popular. We currently have 731 students enrolled across Telopea Park School and Narrabundah College. There are 478 students in French Primary and 253 students in the Secondary. This is an exceptional increase which makes the Lycée franco-australien one of the fastest growing schools in Asia Pacific AEFÉ network.

For memory, there were 629 students enrolled in 2014. This showcases, without any doubt, the renewed trust and interest in our exceptional bilingual program in Canberra. This also means that there is now, more than ever, a need for financial support from our community. The financial contribution requested from parents is thus a vital element not only to maintain the exceptional quality of this unique programme but also to build together the lycée franco-australien of tomorrow.

### Staffing

There will be between 6 and 8 new teachers next July. Four or five positions in Primary, one position in Mathematics, one position in Physics/Chemistry and 1 possible position in Philosophy. We have interviewed applicants and have held a "Commission Consultative Paritaire Locale" to inform teachers of the process and its result.

This is a very rigorous process which started in September 2015 when we advertised for the various positions. Teachers had to apply before end of January and are currently receiving answers during the month of March. We then follow their 403 Visa application with the help of the French Embassy until they arrive in July.

Parents and community will be informed of the various changes and introduced to new teachers at the beginning of term two.

Our French year 6 teacher Elsa Deane will be on maternity leave for the rest of the year. She will be replaced by Lisa Smail. Year 6 parents have already had the opportunity to meet with her and she is already doing some relief in our French Primary. The children already know her and this transition will be very smooth.

### AEFE (Agency for French Education Abroad) News

End of January, I went to an AEFÉ Professional Learning on the implementation of the new French Curriculum. This is an important step in the life of our school as this will lead to a few significant changes in the organisation of teaching and learning in years 7-9. Fortunately, this "Nouveau College" matches in many aspects what we are already implementing. Our dedicated team of Secondary teachers is already working on new projects which will start in July 2016.

In week 1, we had the pleasure to welcome in our school Mr Bruno Valéry, representing the AEFÉ Director. He signed with our Education Directorate a Partnership agreement which officially recognizes our status as an AEFÉ school. This is a significant milestone for our school and we are pleased to join this community of more than 494 schools across the world

and joining our 740 lycée franco-australien students to 330.000 other students following a French education abroad.

In week 2, we welcomed for the first time in our school's history a Secondary French Inspector (IA-IPR), M. Michel Héron. He came to visit our History and Geography teachers but also to discover our very special program. He was very pleased with his visit and excited about all our projects.

## Examinations

Our students are currently actively preparing for the Brevet and Baccalauréat examinations which will happen in June 2016.

Four meetings were held with parents in Narrabundah College and Telopea Park School for years 9-12 to explain the process.

A mock Baccalauréat examination will happen in week 1 of term 2.

The Alliance Française will host the Brevet exam from 27 to 28 June 2016. Results will be available on the school website on 1 July 2016.

The Alliance Française will also host the Year 11 Bacculaureate exams between 20 and 21 June. Results will be available on line beginning of July and communicated to parents in September/October 2016.

The Lycée Condorcet in Sydney will host the Year 12 Bacculaureate exams from 20 to 23 June.

Results will be available at Telopea Park School on 1 July 2016.

We have now secured an official agreement with the lycée Condorcet in Sydney who is our financial support for the organisation of these exams. In 2016, the cost for the Brevet examination will be 80\$ and the cost for the Baccalauréat examination will be 950\$ (for both year 11 & 12).

## Partnership with other educational settings

Partnerships with Nouméa and New Caledonia are now fully operational and we are looking forward to continue working with Lycée Garnier and to start our cooperation with Collège Baudoux with a new Year 6 exchange program

## French Film Festival

Our students had the opportunity to participate in school screenings of the French Film Festival. Indeed, EFS students from Year 6 to Year 9 and English stream students from Year 7 to 9 attended the screening of April and the Extraordinary World at Palace Electric Cinema. We are always pleased to bring students to that Festival which reinforces our action with its additional support of French culture.

Asia Pacific Region AEFÉ seminar for Principals and Directors

Along with Julien Dugas, our French Primary Director / Conseiller Pédagogique, we attended annual AEFÉ seminar in Bangkok from 8th to 11th March. These were again four intense

days which allowed many pedagogical conversations and also the promotion of our students achievements to other AEFÉ schools. On that occasion, we also prepared the Professional Learning plan for French teachers in the region. Our teachers will thus again have the opportunity to attend many training sessions in order to maintain their level of expertise with the latest of contemporary pedagogy.

### **Web radio**

On the occasion of AEFÉ seminar, on Wednesday 9th March, we officially launched the Asia Pacific web radio live from Bangkok and Canberra. Ms Kerrie Blain started the show from Canberra before letting our young Year 8 journalists interview Mr Jean Paul Négrel, Deputy Director of AEFÉ (Agency for French Education Abroad). The web radio is an amazing pedagogical tool which can benefit all our students. It is extremely valuable to reinforce oral skills in any language that can be transferred to any subject.

### **Francophonie Week**

On Wednesday 23rd March, we are organizing a French Breakfast in the Multipurpose Hall, with the help and support of P&C association. On this occasion, parents will discover an exhibition of students' works on the theme of Francophonie and on the 2016 Francophonie words. Everyone is warmly welcome to attend this friendly event.

Then, on Thursday 24th March, we will officially inaugurate our Multi-purpose Hall's new name : Francophonie Hall. A special assembly will be held at 10am with representatives of Diplomatic missions of Francophone countries who will later discover our hall and visit our students'exhibition.

### **Visit of Mr Bruno Delvallée, Inspector of French Ministry of Education**

From 28th to 31st March, Mr Bruno Delvallée, Inspector of French Ministry of Education, will visit our school. This yearly visit is very important to us as it is a great opportunity to share our teaching practices and their implementation in the school. On this occasion, he will visit many classes and will hold discussions with the teaching teams. These yearly visits contribute to the continuous improvement of our teaching practices that benefit all our students.

## Treasurer's Report

Justin Brown

- As at 6 March 2016, the P&C has approximately \$171K in the bank. Of this...
  - \$160K is allocated for school projects in 2016
  - \$5K is retained for outstanding Fete and Raffle expenses
  - \$10K is allocated to P&C operating expenses in 2016
- Audit for 2015
  - Audit is underway for P&C and BASC ... draft reports expected within a few weeks
- Main transactions since last meeting
  - LANDdata Surveys ... \$3872 for playground 'field survey' work
  - Genplus Hire ... \$2168 electricity equipment hire for 2015 Fete
  - Pickles Uniform Shop ... \$1839 income from uniform sales commission for second half 2014

### 2016 Accounts as at 6 March 2016:

Account summary		Export data	
Account ▲	Current balance	Available balance?	
 <b>0082968790230766</b> BSB: 082-968 Acct No: 79-023-0766 <a href="#">Transactions</a>   <a href="#">Pay bill</a>   <a href="#">Transfer funds</a>   <a href="#">Account details</a>	215.18 CR	215.18	
 <b>0082968791075737</b> BSB: 082-968 Acct No: 79-107-5737 <a href="#">Transactions</a>   <a href="#">Pay bill</a>   <a href="#">Transfer funds</a>   <a href="#">Account details</a>	170,932.57 CR	170,932.57	
	Credit balance:	171,147.75 CR	
	Debit balance:	0.00 DR	
	Net position:	171,147.75 CR	

2016 Income & Expenditure

TELOPEA PARK SCHOOL PARENTS & CITIZENS ASSOCIATION		
STATEMENT OF FINANCIAL POSITION AS AT 6 March 2016		
	\$	\$
	NAB - General Account	3,597.72
	NAB - Cash Maximiser	171,566.00
<b>Balance Bank Accounts as at 1 January 2016</b>		<b>175,163.72</b>
<b>Add: Income year to date</b>		<b>2,205.49</b>
Fete proceeds	0.00	
Raffle proceeds	0.00	
Interest	366.57	
GST Holding Account	0.00	
Uniform shop	1,838.92	
Other	0.00	
<b>Less: Expenditure</b>		<b>6,221.46</b>
TPS Grants (see attached schedule)	0.00	
Bank Fees	29.80	
Catering	141.35	
Fete Expenses	2,167.83	
Raffle Expenses	0.00	
GST Holding account	362.48	
Other	3,520.00	
<b>Add: Unpresented cheques</b>		<b>0.00</b>
<b>Operating balance as at 6 March 2016</b>		<b>171,147.75</b>
	NAB - General Account	215.18
	NAB - Cash Maximiser	170,932.57
<b>Cash in bank as at 6 March 2016</b>		<b>171,147.75</b>

**Income**

TELOPEA PARK SCHOOL P&C							
INCOME RECEIVED							
DATE	FETE PROCEEDS	RAFFLE PROCEEDS	INTEREST	GST HOLDING	UNIFORM SHOP	OTHER	TOTAL
	\$	\$	\$	\$	\$	\$	\$
29-Jan-2016			177.20				177.20 Interest on Cash Maximizer account
18-Feb-2016					1,838.02		1,838.02 Pickles Uniform Shop 5% commission H2 2014
29-Feb-2016			189.37				189.37 Interest on Cash Maximizer account
	0.00	0.00	366.57	0.00	1,838.02	0.00	2,205.49

**Expenditure**

TELOPEA PARK SCHOOL P&C										
EXPENDITURE										
DATE	CHK #	PAYEE	TPS GRANTS	BANK FEES	Catering	FETE EXPENSES	Raffle Expense	GST HOLDING	MISC.	TOTAL
			\$	\$	\$	\$	\$	\$	\$	\$
29-Jan-2016	automatic	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
2-Feb-2016		Genplus Hire Pty Ltd				2,167.83				2,167.83 Invoice 20151236
22-Feb-2016		LANDdata Surveys						292.00	2,920.00	3,212.00 Playground Projects - Invoice 10096
22-Feb-2016		LANDdata Surveys						60.00	600.00	660.00 Playground Projects - Invoice 10158
22-Feb-2016		Cattiona Dove			141.35			10.48		151.83 A&M Catering
1-Mar-2016		NAB		14.90						14.90 Credit Card Merchant Monthly Fee
			0.00	29.80	141.35	2,167.83	0.00	362.48	3,520.00	6,221.46