



Treasurer’s Report, February 2015

- As at 8 February 2015, the P&C has approximately \$134K in the bank. Of this...
 - \$121K has been allocated for school projects in 2015
 - \$10K allocated for operating expenses
- Crowe Horwath have commenced preparation for the 2014 Audit
 - Audit Reports for 2013 approved at Special General Meeting on 3 December 2014; have been lodged with ORS
- \$20K received from BASC in December 2014
- \$750 donation received from Athlete’s Foot “School Rewards Program” for 2014 shoe sales
- Key achievements in 2014 include...
 - \$3000+ cost saving for Audit
 - Configured 2-step approvals for online transactions, and updated the account signatories
 - Established a Credit Card ‘merchant facility’ for P&C

- Reconciliation of Fete and Raffle is included in this report

	Income	Expenditure	Net profit
Raffle	\$ 29,645	\$ 6,962	\$ 22,682
Fete	\$ 51,717	\$ 31,794	\$ 19,924
Total	\$ 81,362	\$ 38,756	\$ 42,606

2015 Accounts as at 8 February 2015:

Account summary		Export data	
Account ▲		Current balance	Available balance?
 0082968790230766 BSB: 082-968 Acct No: 79-023-0766 Transactions Pay bill Transfer funds Account details		18,641.49 CR	18,641.49
 0082968791075737 BSB: 082-968 Acct No: 79-107-5737 Transactions Pay bill Transfer funds Account details		115,839.55 CR	115,839.55
	Credit balance:	134,481.04 CR	
	Debit balance:	0.00 DR	
	Net position:	134,481.04 CR	

TELOPEA PARK SCHOOL PARENTS & CITIZENS ASSOCIATION

STATEMENT OF FINANCIAL POSITION AS AT 31 Dec 2014

	\$	\$
	NAB - General Account	44,406.08
	NAB - Cash Maximiser	<u>107,471.54</u>
Balance Bank Accounts as at 1 January 2014		<u>151,877.62</u>
Add: Income year to date		145,296.49
Fete proceeds	59,768.12	
Raffle proceeds	29,644.55	
Interest	3,161.78	
GST Holding Account	237.28	
Uniform shop	7,128.56	
Debtors receipts		
Other	45,356.20	
Less: Expenditure		163,617.79
TPS Grants (see attached schedule)	113,319.00	
Bank Fees	184.00	
Catering	806.46	
Fete Expenses	37,445.93	
Raffle Expenses	6,962.16	
GST Holding account	96.44	
Other	4,803.80	
Add: Unpresented cheques		0.00
Operating balance as at 31 Dec 2014		<u>133,556.32</u>
	NAB - General Account	17,923.00
	NAB - Cash Maximiser	<u>115,633.32</u>
Cash in bank as at 31 Dec 2014		<u>133,556.32</u>

2014 Income

TELOPEA PARK SCHOOL P&C INCOME RECEIVED

DATE	FETE PROCEEDS \$	RAFFLE PROCEEDS \$	INTEREST \$	GST HOLDING \$	UNIFORM SHOP \$	OTHER \$	TOTAL \$
31-Jan-2014			214.50				214.50 interest on cash maximizer account
4-Feb-2014						170.00	170.00 Cookbook Sales (cash)
13-Feb-2014						540.00	540.00 Cookbook Sales (cheque from BASC for CC transactions)
28-Feb-2014			194.12				194.12 interest on cash maximizer account
31-Mar-2014					3,103.53		3,103.53 Pickles Uniform Shop 5% commission H1 2013
31-Mar-2014			215.31				215.31 interest on cash maximizer account
8-Apr-2014						220.00	220.00 Cookbook Sales (cash)
8-Apr-2014	800.00						800.00 HSBC Fete Donation (Invoice 2013-012)
11-Apr-2014					395.00		395.00 Uniform Shop second-hand sales (Cash)
17-Apr-2014						400.00	400.00 Cookbook Sales (cash)
30-Apr-2014			268.01				268.01 interest on cash maximizer account
8-May-2014						40.00	40.00 Cookbook Sales (cash)
8-May-2014				237.28			237.28 GST Refund for 2013
8-May-2014						83.40	83.40 Cookbook Sales (Peter Pal Library Invoice 2014-001)
28-May-2014						292.50	292.50 Cookbook Sales (PaperChain Books Invoice 2014-002)
29-May-2014					360.00		360.00 Uniform Shop second-hand sales (CC processed thru BASC)
30-May-2014			286.56				286.56 interest on cash maximizer account
2-Jun-2014						440.00	440.00 Cookbook Sales (cash)
5-Jun-2014					1,979.53		1,979.53 Pickles Uniform Shop 5% commission H2 2013
11-Jun-2014						2,125.30	2,125.30 Primary Disco May-2014
30-Jun-2014						100.00	100.00 Cookbook Sales (transfer from BASC for CC transactions)
30-Jun-2014			296.68				296.68 interest on cash maximizer account
31-Jul-2014			297.28				297.28 interest on cash maximizer account
29-Aug-2014			278.65				278.65 interest on cash maximizer account
4-Sep-2014						80.00	80.00 Cookbook Sales (cash)
8-Sep-2014	175.00						175.00 Stallholder Fee Payment 2014-009
15-Sep-2014	350.00						350.00 Stallholder Fee Payment 2014-006
17-Sep-2014						20,000.00	20,000.00 BASC Transfer to P&C
30-Sep-2014						400.00	400.00 Cookbook Sales (cash)
30-Sep-2014			312.88				312.88 interest on cash maximizer account
2-Oct-2014	150.00						150.00 Stallholder Fee Payment 2014-011
10-Oct-2014	450.00						450.00 Stallholder Fee Payment 2014-003
13-Oct-2014					160.00		160.00 Uniform Shop second-hand sales (Credit Cards)
14-Oct-2014	175.00						175.00 Stallholder Fee Payment 2014-008
17-Oct-2014						30.00	30.00 Cookbook Sales (Credit Cards)
21-Oct-2014	350.00						350.00 Stallholder Fee Payment 2014-007
22-Oct-2014	100.00						100.00 Stallholder Fee Payment 2014-010
23-Oct-2014	400.00						400.00 Stallholder Fee Payment 2014-013
23-Oct-2014					155.00		155.00 Uniform Shop second-hand sales (Cash)
28-Oct-2014					60.00		60.00 Uniform Shop second-hand sales (Credit Cards)
31-Oct-2014			327.70				327.70 interest on cash maximizer account
3-Nov-2014		440.00					440.00 Raffle Ticket Sales (Credit Cards)
3-Nov-2014	10,050.00						10,050.00 Fete (Cash, Paul)
3-Nov-2014	13,785.90	3,380.00					17,165.90 Fete & Raffle (Cash, Justin)
3-Nov-2014	10,000.00						10,000.00 Fete (Cash, Nicola)
3-Nov-2014	100.00						100.00 Fete donation from Unique Optical
4-Nov-2014		1,150.00					1,150.00 Raffle Ticket Sales (Credit Cards)
4-Nov-2014	5,000.00						5,000.00 Fete (Cash, Drew)
4-Nov-2014	10,000.00						10,000.00 Fete (Cash, Jacinda)
5-Nov-2014		600.00					600.00 Raffle Ticket Sales (Credit Cards)
5-Nov-2014		15,754.55					15,754.55 Raffle Ticket Sales (Cash)
7-Nov-2014		3,850.00					3,850.00 Raffle Ticket Sales (Credit Cards)
7-Nov-2014		50.00					50.00 Raffle Ticket Sales (Cash)
7-Nov-2014	209.00						209.00 Year 4 Flags Stall (Cash)
7-Nov-2014					345.00		345.00 Uniform Shop second-hand sales (Cash, from Fete stall)
7-Nov-2014						395.00	395.00 Cookbook Sales (cash)
10-Nov-2014		200.00					200.00 Raffle Ticket Sales (Credit Cards)
10-Nov-2014		4,020.00					4,020.00 Raffle Ticket Sales (Credit Cards)
11-Nov-2014		150.00					150.00 Raffle Ticket Sales (Credit Cards)
12-Nov-2014	7,673.22						7,673.22 EventBrite Online Durkins Ticket Sales
13-Nov-2014		50.00					50.00 Raffle Ticket Sales (Credit Cards)
28-Nov-2014			235.35				235.35 interest on cash maximizer account
5-Dec-2015						20,000.00	20,000.00 BASC Transfer to P&C
15-Dec-2015					120.00		120.00 Uniform Shop second-hand sales (Credit Cards)
17-Dec-2015					450.50		450.50 Uniform Shop second-hand sales (Cash)
31-Dec-2015						40.00	40.00 Cookbook Sales (via BASC)
31-Dec-2015			234.74				234.74 interest on cash maximizer account
	59,768.12	29,644.55	3,161.78	237.28	7,128.56	45,356.20	145,296.49

2014 Expenditure

TELOPEA PARK SCHOOL P&C EXPENDITURE

DATE	CHQ #	PAYEE	TPS GRANTS \$	BANK FEES \$	Catering \$	FETE EXPENSES \$	Raffle Expenses \$	GST HOLDING \$	MISC. \$	TOTAL \$
18-Feb-2014	online	Focus Press				117.70				117.70 Poster Printing Inv# 93673
31-Mar-2014	online	Genplus Hire				2,286.63				2,286.63 Power Generation Inv# 9283/13
31-Mar-2014	online	Kerrie Blain			144.00					144.00 Heritage Painting Launch Event
19-May-2014	online	Paul Haesler			204.83					204.83 Catering & Flowers
23-Jun-2014	online	Katrina Lourie			457.63					457.63 Cookbook Launch Wine Sep-2013
23-Jun-2014	online	Katrina Lourie							142.00	142.00 ORS filings for 2011 & 2012 returns
23-Jun-2014	online	Katrina Lourie				148.00				148.00 ORS Liquor Permit for 2013 Fete
23-Jun-2014	online	ACT P&C Council							1,201.86	1,201.86 ACT P&C Council Affiliation Annual Fee
18-Jul-2014	online	Civic Insurance Brokers						87.77		877.68 P&C Insurance thru to 30-Jun-2015
18-Jul-2014	online	Debbie Tucek						8.67		86.73 P&C Internet Hosting thru to 14-Jul-2015
8-Aug-2014	online	Kirstin Langton							350.53	350.53 New Teacher Welcome Gift Packs
28-Aug-2014	# 459	Mercy Ships	2,500.00							2,500.00 Cookbook Profit donation to Mercy Ships
29-Aug-2014	auto	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
8-Sep-2014	online	Telopea Welfare Fund	2,500.00							2,500.00 Cookbook Profit donation to Telopea Welfare Fund
30-Sep-2014	auto	NAB		14.90						14.90 Credit Card Merchant Monthly Fee
20-Oct-2014	online	Crowe Horwath							2,145.00	2,145.00 2013 Audit Invoice 849570
20-Oct-2014	online	Volunteering ACT				121.00				121.00 2014/2015 Annual Membership Invoice INV-0119
20-Oct-2014	online	MBE Business Sencies Centres					1,692.00			1,692.00 Raffle Ticket Printing Invoice TPLP001
21-Oct-2014	online	Jacinda Still				153.00				153.00 ORS Liquor Permit for 2014 Fete
28-Oct-2014	online	Cosmorex				418.45				418.45 Coffee Stall Invoice CSO-225820-1
29-Oct-2014	online	Brasserie Bread Company				1,102.70				1,102.70 Bread Stall Invoice 752796
29-Oct-2014	online	Spy in Canberra				180.00				180.00 Poster Printing Invoice 00004111
29-Oct-2014	online	MyMy Nguyen				457.06				457.06 Cold Drinks Stall
29-Oct-2014	# 460	Cash				7,000.00				7,000.00 Float for Fete
31-Oct-2014	auto	NAB		20.74						20.74 Credit Card Merchant Monthly Fee
3-Nov-2014	online	Mr. Showbags				742.90				742.90 Showbags Stall Invoice 00023513
3-Nov-2014	online	Bensons Trading Company				2,348.11				2,348.11 Showbags Stall Invoice 27091
3-Nov-2014	online	Australian Security Patrol				1,232.00				1,232.00 Fete Security Invoice Telf/Nov14
3-Nov-2014	online	Jacinda Still				639.97				639.97 General Fete Expenses
4-Nov-2014	online	Femke Rensen				1,555.00				1,555.00 Satay Stall
6-Nov-2014	online	Grant Michl				1,311.05				1,311.05 German Wurst Stall
6-Nov-2014	online	Claire Wastiaux				145.00				145.00 French Café Stall
6-Nov-2014	online	Drew Baker				146.45				146.45 General Fete Expenses
6-Nov-2014	online	Kim DePoorter				520.00				520.00 Mussels Stall
6-Nov-2014	online	Sophie Rambaux				1,025.53				1,025.53 French Café Stall
6-Nov-2014	online	Paula Chavez				397.08				397.08 Great Shakes Stall
6-Nov-2014	#461	Durkins Rides				3,052.00				3,052.00 Durkins Tickets
7-Nov-2014	online	Hanna Heyko-Porebsk				59.35				59.35 Vintage Fashion Stall
7-Nov-2014	online	Franck Leonhardt				30.00				30.00 French Café Stall
7-Nov-2014	online	Chris Burge				245.65				245.65 Tru-Blu BBQ Stall
7-Nov-2014	online	Graham Bannerman					1,120.00			1,120.00 Raffle Tickets Postage
11-Nov-2014	online	Nicola Smith				707.40				707.40 General Fete Expenses
11-Nov-2014	online	ATM 2 GO				440.00				440.00 Fete ATM Rental Invoice 0004
14-Nov-2014	# 462	Telopea Park School	108,319.00							108,319.00 2014 School Grants
18-Nov-2014	bpay	Bidvest Food Service				488.90				488.90 Fete consumables Invoice 028974501
18-Nov-2014	bpay	Bidvest Food Service				49.14				49.14 Fete consumables Invoice 028974501
18-Nov-2014	bpay	Parmalat				246.19				246.19 Fete Milk Invoice 206771538
18-Nov-2014	online	Metro Ice Cream				349.39				349.39 Fete Ice Cream Invoice 064283599
18-Nov-2014	online	Plateau Food				54.60				54.60 Fete Water Invoice 199337
18-Nov-2014	online	Teresa Barnes				255.10				255.10 Crepe Stall
1-Dec-2014	online	Sound Workshop				1,152.25				1,152.25 Fete Sound Equipment Invoice 00064228
1-Dec-2014	auto	NAB		133.46						133.46 Credit Card Merchant Monthly Fee
5-Dec-2015	online	Barlens				5,000.00				5,000.00 Fixture & Furntiure Rental (part 1 of 2 payments) Invoice
8-Dec-2015	online	Fairfax Media					150.16			150.16 Publication of Raffle Winners - account 1001284297
8-Dec-2015	online	That's Cool				660.00				660.00 Mobile Cool Room Invoice 8010
8-Dec-2015	online	Barlens				1,883.70				1,883.70 Fixture & Furniture Rental (part 2 of 2 payments) Invoice
12-Dec-2015	bpay	Bidvest Food Service				97.63				97.63 Fete ice Invoice 028974587
12-Dec-2015	online	Sita				627.00				627.00 Garbage Bins Invoice 05657896
12-Dec-2015	online	Hello World					4,000.00			4,000.00 Raffle 1st Prize Invoice 1.0000019304
			113,319.00	184.00	806.46	37,445.93	6,962.16	96.44	4,803.80	163,617.79

Grants to Telopea Park School

- The 2014 Grants Invoice for \$108,319 was received from the School at the end of Term 3, and is paid
- 6 x \$25 Shoe Vouchers from Athlete's Foot donated to School Welfare Fund
- The P&C approved a total of \$121,000 to School Grants in 2015 as follows:

2015 Approved Grants

Awards K-10	\$7,000
French Culture Resources (magazines, etc.)	\$10,000
Primary French & English Readers	\$10,000
English Classrooms Interactive Whiteboards	\$20,000
Science Faculty - laboratory equipment	\$5,200
PE Textbooks, GoPro Video Camera, Polar Heart Rate Sensor Kit	\$5,040
Humanities Jacaranda World History Atlas	\$1,650
Students Services - A1 Flexible Learning Space Furniture, IT	\$12,000
Playground equipment/improvement	\$50,000
Total excluding gst	\$120,890

Fete & Raffle Reconciliation

- Financial Summary for Fete and Raffle

Stall - Description	Contact	Phone	Float Collected?	# of Floats \$250	Cash Float \$	Deposits \$	Post-take exp \$	Net deposits \$	Cash profit \$	Income not on day \$	Exp not on day \$	Net profit \$
Raffle	Claire Bannerman			0	0.00	3,380.00	0.00	3,380.00	3,380.00	26,264.55	6,962.16	22,682.39
Information, Entertainment & Common Services	Nicola Smith & Jacinda Still	0405 480 944		0	0.00	1,339.55	0.00	1,339.55	1,339.55		16,078.44	-14,738.89
Un Zeste de Teloepa	Karina Lourie & Valerie Cretegy	0478 407 159 0420 518 210		0	0.00	0.00	0.00	0.00	0.00		0.00	0.00
Primary Stall (Year 4 Happy Flags)	Kate Sutherland			0	0.00	0.00	0.00	0.00	0.00	209.00	0.00	209.00
2ND HAND BOOKS	Virginia Toller	0421 068 685 0405 244 409	Y	1	250.00	2,885.00	0.00	2,885.00	2,635.00		0.00	2,635.00
POTAGER	Stephanie Julienne & Michelle McDonald	0422 914 007 0404 030 861	Y	1	250.00	2,505.75	0.00	2,505.75	2,255.75		0.00	2,255.75
CRAFT STALL	Bernadette Kelly	0400 452 502	N	0	0.00	0.00	0.00	0.00	0.00		0.00	0.00
SHOWBAGS	Peng Crawford	0413 015 804	Y	1	250.00	4,655.25	0.00	4,655.25	4,405.25		3,091.01	1,314.24
SATAY	Femke Rensen & Caroline Paris	0402 608 042	Y	1	250.00	3,785.00	0.00	3,785.00	3,535.00		1,555.00	1,980.00
VINTAGE FASHION	Amanda Whitley	0419 099152	Y	1	250.00	2,390.00	0.00	2,390.00	2,140.00		59.35	2,080.65
TOMBOLA	Kirsty Hilson (Year 7)	0448 486 127	Y	1	250.00	1,095.00	0.00	1,095.00	845.00		0.00	845.00
COFFEE & CAKES	Tanya Phillips		Y	1	250.00	914.20	0.00	914.20	664.20		418.45	245.75
CAKE STALL	Bernadette Kelly & Jacinda Still	0438 006 857 0417 424 145	Y	1	250.00	1,490.00	0.00	1,490.00	1,240.00		0.00	1,240.00
COLD DRINKS	Megan Taylor & Kylie Louis & MyMy Nguyen	0431 944 043	Y	1	250.00	1,375.00	0.00	1,375.00	1,125.00		511.66	613.34
TRUE BLUE BBQ	Andrew Barnett (Year 9) & Chris+Catriona Burge	0431 832148	Y	1	250.00	1,430.50	0.00	1,430.50	1,180.50		345.65	834.85
ICE CREAM	Nick Rothwell & Larissa Shihoff (Year 8)		Y	1	250.00	770.45	0.00	770.45	520.45		349.39	171.06
BELGIAN MUSSELS	Kim de Poorter	0406 378 875	Y	1	250.00	2,456.00	0.00	2,456.00	2,206.00		520.00	1,686.00
BEST BREWS ZEIRHOLZ	Simon Gane & Christophe from Zeirholz	0412 429 629	Y	1	250.00	2,185.00	0.00	2,185.00	1,935.00		1,300.00	635.00
CREPES	Teresa Barnes & Angela McGrath & Heidi Nuttal	0450 962 891	Y	1	250.00	1,405.00	0.00	1,405.00	1,155.00		255.10	899.90
FRENCH CAFÉ	Sophie Manoharan	04 11 53 41 78	Y	1	250.00	6,365.00	0.00	6,365.00	6,115.00		1,200.53	4,914.47
GERMAN BRATWURST	Helena and Grant Michl	0427 977 034	Y	1	250.00	3,465.00	0.00	3,465.00	3,215.00		1,311.05	1,903.95
GREAT SHAKES	Paula Chavez	0459 317 659	Y	1	250.00	1,960.90	0.00	1,960.90	1,710.90		643.27	1,067.63
BOULANGERIE	Louise Dalglish Smith	0402 903 211	Y	1	250.00	2,412.50	0.00	2,412.50	2,162.50		1,102.70	1,059.80
INTERNATIONAL FOOD	Kersten Cameron	0415657485 0412037883	Y	1	250.00	1,100.00	0.00	1,100.00	850.00		0.00	850.00
Mauritius Embassy	Seela Jeelall		N	0	0.00	300.00	0.00	300.00	300.00		0.00	300.00
Algeria Embassy	Mariam Attar		N	0	0.00	300.00	0.00	300.00	300.00		0.00	300.00
DURKINS AMUSEMENTS				0	0.00	0.00	0.00	0.00	0.00	7,673.22	3,052.00	4,621.22
External Stallholders				0	0.00	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00
General Cash Float				19	2,250.00	2,250.00		2,250.00				
					7,000.00	48,835.10	0.00	48,835.10	41,835.10	9,882.22	31,793.60	19,923.72

Fete & Raffle Reconciliation

- Summary of expenses for the Fete and Raffle
- Note that some Supplier invoices are not yet received/paid so estimates based on 2013 costs are used instead

Raffle Expenses (non-cash, not paid at Fete)	6,962.16	Supplier Invoice
MBE Business Services Centres - ticket printing	1,692.00	
Graham Bannerman - postage	1,120.00	
Hello World - 1st prize plane ticket	4,000.00	I.0000019304
Fairfax Media - publish raffle winners	150.16	1001284297
Individual Expenses (non-cash, not paid at Fete)	7,747.64	
Jacinda Still - ORS Liquor Permit	153.00	
MyMy Nguyen - Cold Drinks	457.06	
Jacinda Still - general fete expenses	639.97	
Femke Rensen - Satay Stall	1,555.00	
Grant Michl - German Wurst Stall	1,311.05	
Claire Westiaux - French Café	145.00	
Drew Baker - general fete expenses	146.45	
Kim DePoorter - Mussels Stall	520.00	
Sophie Rambaux - French Café	1,025.53	
Paula Chavez - Great Shakes	397.08	
Hanna Heyko-Porebsk - Vintage Fashion	59.35	
Franck Leonhardt - French Café	30.00	
Chris Burge - BBQ Stall	345.65	
Nicola Smith - general fete expenses	707.40	
Teresa Barnes - Crepe Stall	255.10	
Supplier Expenses (non-cash, not paid at Fete)	24,045.96	Supplier Invoice
Volunteering ACT	121.00	INV-0119
Cosmorex - coffee	418.45	CSO-225820-1
Brasserie Bread Company	1,102.70	752796
Spy in Canberra - poster campaign	180.00	00004111
Mr. Showbags - showbags	742.90	00023513
Bensons Trading Company - showbags	2,348.11	27091
Australian Security Patrol	1,232.00	TEL/F Nov14
ATM 2 GO - ATM rental	440.00	0004
Bidvest - consumables (2 invoices)	538.04	028974501
Bidvest - ice	97.63	028974587
Parmalat - milk	246.19	206771538
Metro Ice Cream	349.39	064283599
Plateau Food - water	54.60	199337
Sound Workshop - audio/visual services	1,152.25	00064228
Durkins	3,052.00	cheque #461
Barlens - fixtures & furniture rental	6,883.70	28401
That's Cool - mobile cool rooms	660.00	8010
SITA - garbage bins and collection	627.00	05657896
Zierholz - Beer	1,300.00	not yet received... estimated.
St. John Ambulance - First Aid	200.00	not yet received... estimated.
Genplus Hire - Electricity Generation	2,300.00	not yet received... estimated.
External Stallholders Income	2,000.00	P&C Invoice
The Fix Cold Pressed Juice	450.00	#003
Sports Care & Physiotherapy Barton (\$350)	withdrew	#004
Sylvie's Beauty Therapy (\$350)	uncontactable	#005
Lily Anne Designs	350.00	#006
Kaszazz	350.00	#007
House in the Sky Candles	175.00	#008
Topsy Turvy Tots	175.00	#009
Tong-Il Taekwon-Do	100.00	#010
Rillettes (\$150)	withdrew - no food license - refund pending	#011
2before10 (\$500)	still owe \$500	#012
Arbonne	400.00	#013