

**Telopea Park School / Lycée Franco-Australien de Canberra
Parents & Citizens Association**

**Agenda
Wednesday 17 June 2015, 7:00 pm**

Secondary Staff Room, NSW Crescent, Barton

1. Apologies/Attendance	5 min
2. Approval of P&C Meeting Minutes of 6 May, 2015 – attachment	5 min
3. Report from Principal – written report to be advised	5 min
• Information on Master Plan for the school (Landscape Architects)	15 min
4. Business Arising:	
• Status update on ACT land deal for the tennis courts (Paul H)	20 min
5. Report from fundraising committee	15 min
• Fête de la Musique	
• Disco	
• Grande Fête & Raffle	
6. Report from P&C President (Paul H) – verbal	5 min
7. Report from Proviseur – verbal	5 min
8. Report from Treasurer – written report to be advised	5 min
9. Report from BASC Sub-Committee – attached notice	5 min
• Written notice of BASC contribution to P&C accounts.	
10. Report from P&C Delegate	5 min
• Update on advice from P&C Council re. corporate sponsorship	
11. Report from P&C Communications Officer – verbal	10 min
12. Report from P&C Traffic Subcommittee – verbal	5 min
13. Discussion on vacancy of Vice President position	10 min
14. A.O.B.	5 min
Estimated closing time	9:00 pm

Minutes of Wed, 6 May 2015 Ordinary Meeting

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Subject Matter:	P&C Association Ordinary Meeting		
Purpose:	Scheduled ordinary meeting.		
Attendees:	Paul Haesler Emma Burns Andrew Medlin Justin Brown Debbie Tucek Julien Dugas Catriona Dove Andrea Graziadelli Vaishali Goel Robin Egerton Kerrie Blain Anita Gardner Noel Derwort Pauline Koitka David Collett	Orlando Franchi Matthew Roper Pauline Cullen Valerie Creheguy Maree Graham Jacinda Still	Date: 6 May 2015 Time: 7:03pm-8:37pm Location: Secondary Staff Room, NSW Crescent, Barton
Apologies:	Drew Baker Ginny Toller Bernadette Kelly Heidi Blaine		
Commenced 7:03			

Agenda Item	Discussion / Actions
2. Approval of P&C Meeting Minutes of 25 March, 2015	Motion by Jacinda to accept. Emma seconded. Minutes accepted on a show of hands.
3. Report from fundraising committee	Fundraising Committee had meeting today (6 May) at 6pm. Making arrangements for Fete de la Music. Julien thanked the committee and gave some cultural background to the event which will be held 19 June. Arrangements are underway and delegated roles have been established for the 7 Nov La Fete event (2:30pm-7:00pm). Next Telopea Topics (TT) will have something on the Fete. Fete organizers are starting the processes to organize the fete raffle (Ginny Toller will be organising this).
4. Business Arising	a) Traffic: see Kerry's report. b) Montgomery Oval: see President's report.

<p>5. Report from P&C President</p>	<p><u>Montgomery Oval:</u> We have formed an action group of parents to oppose the loss of tennis courts. Paul has been writing letters, making calls, speaking for press etc.. to help communicate the issues. Chief Minister Barr rejected first request for meeting. Paul recounted the history of Minister Barr's refusal to meet and the publicity campaign to keep the issue alive. Paul emailed Minister Barr again yesterday for a meeting and got a prompt response directly from Minister Barr.</p> <p>Paul said Minister Barr is still saying the deal is fait accompli, but his softened a little on the possibility of considering alternate locations for MOCCA.</p> <p>Paul communicated we are optimistic the decision can be reversed, though this would require a reversal of the land title transfer. Paul read out Mr Barr's letter to the meeting. Kerrie noted she will be employing a consultant to develop a master plan for the school grounds, including the traffic issue. Kerrie noted there's almost an accident a week at that corner adjacent to Montgomery Oval. Kerrie explained the name 'Montgomery Oval' historically always referred to the whole block including tennis courts and oval, not just the oval. Kerrie noted the Montgomery Oval change rooms are often used, as the number of students who need to change all at once is up to 150, and the onsite change room alone is not big enough.</p> <p>David Collett made a declaration for the record: though he is attending this meeting in his capacity as a parent, he works for the Economic Development Directorate.</p> <p>Anita commented that the Montgomery Oval subcommittee is planning activities to attract more attention and publicity, especially for everyone to come to next Wed's Montgomery Oval public meeting (7pm, wed 13th May) with the ETD (Education & Training Directorate) and LDA (Land Development Agency). Anita asked each P&C attendee to try to bring along at least 6 other parents & families. This Friday Mr Barr is taking questions again on talkback radio. Anita has material on how to call in, times, suggested questions etc Anita provided a set of fact sheets handouts for the meeting attendees.</p> <p>Debbie also commented that another effective way to campaign is to contact your local MP to complain, and there is guidance on the TPC P&C web site on how to do this. Debbie commented the petition is running now until the end of May. The petition is available for signing at all times by anyone at the TPS school front counter and at FAPS.</p> <p>Catriona asked about age limits on petition signees. Paul said there are no formal restrictions, Paul expressed the view that he is ok with kids roughly year 9 and up signing, as long as they have a capacity to understand what they are signing. Debbie explained that petition signers must be residents of the ACT and be able to write their name, address and signature. The petition is intended to be tabled in parliament, so ACT residency is essential.</p> <p>Debbie requested more volunteers to help with the roster to attend the signing table for the petition and letter box drop.</p> <p>Marree asked how we are communicating to the whole parent body. Debbie explained we have a P&C web site and an email list with 250 parents on it that we are using to reach out to parents directly. The P&C also submits to TT newsletter, though there are some technical difficulties getting our submissions faithfully into the TT. We also have 3 Facebook (FB) pages: La Fete, Save Montgomery Oval, and a <u>draft</u> P&C group; in addition there is a Twitter feed.</p>
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Maree asked Kerrie how much access the P&C has through the school to access parents via the school. Kerrie explained the school cannot share the parent email list to the P&C. Maree requested the school send an email to the school parent body to publicise the LDA meeting next Wednesday.

6.	Report from Principal	<p>Kerrie thanked the P&C for its involvement in the school. Kerrie reviewed recent events at the school as documented in her written report attachment: the Anzac tribute last Friday assembly; the war memorial in front of school has been upgraded; review TT notice about Montgomery Oval issue; NAPLAN running next week.</p> <p>Kerrie also commented that NAPLAN is only 3 days in a child's education, it is not the final measure of a child's educational progress.</p> <p>Kerrie drew notice to the TT reminder for voluntary contributions, and noted how important it is for the school. A letter will be forthcoming to families as a reminder of this issue.</p> <p>Kerrie spoke of the BYOD committee meeting recently and that this is an initiative which is moving forward. The BYOD Committee is writing guidelines on how this initiative will be implemented in the school. The ETD has signed an agreement with Google for students to work in the cloud (Google docs, etc.). Google Chromebook is likely to be the recommended platform. This initiative is only for years 6-10 initially. It might start term 4 this year, but this is not certain at this point. The aim is to have it up and running by the beginning of next year.</p> <p>French exchange: TPS students are about to return from Grenoble in France.</p> <p>Andrew asked about school camp. The policy is to run camp at years 3-7. Above year 8, there are optional overseas trips.</p> <p>Vaishali asked what other assessment tests are given to students. Kerrie explained we are a TIMS and PISA school, as well as a NAPLAN practice & test development school. Students also voluntarily sit Maths Olympiad and other such competitions.</p> <p>There was a little further discussion about how the school needs to emphasise the purpose of the voluntary contributions. A view was expressed that the amount of money provided by the government is really only enough for basic education, not excellent education.</p> <p><u>Traffic issue:</u> Kerry explained the police did come and book some traffic offenders. Some primary school teachers are still concerned with selfish behaviour by some parents causing hazardous situations around the school.</p>
7.	Report from Proviseur	<p>Julien reported the school is preparing for French exams. The famous french author, Laurent-Frédéric Bollée, will be meeting with students next week, 12 May.</p>

8.	Report from Treasurer	<p>Justin noted the written Treasurer's report did not get onto the web site by the time of this meeting. See attachment (which Justin read out at the meeting since the file was missing from the web site).</p> <p>Not much financial transactions since last meeting. Notably, the \$2275 from the French breakfast, offset by \$1075 in expenses.</p> <p>The audit of the P&C financial books is underway at the moment. The auditors have met twice with the BASC staff as well.</p> <p><u>Uniform Shop:</u> Justin explained we have an informal agreement that the Uniform Shope pays the P&C 5% commission on new uniform sales. They now want to formalise this in writing. Justin explained the P&C is not in a position to provide the space, as it is not the P&C's space to give, so the P&C can't really enter into the contract as it currently stands. The total commission works out to about \$5000 a year. So Justin is talking to Mary about preserving the benefit to the school and the P&C, and have the school take over the contract, or at least be a third party. This is still a work in progress which Justin will continue to work on with Mary.</p> <p>Q: Why do Pickles want to formalise the agreement? Justin: To secure the relationship which is probably a good deal for them. Emma explained the contract is oriented around the provision of the space. But the P&C doesn't control that. This is the issue that currently needs to be worked through. It was suggested to look for other schools' models to look for ways forward on this.</p> <p>Justin reported the insurance renewal is due July. The renewal questionnaire from the provider will be filled out – this is a routine procedure.</p> <p>We also received a letter from teacher Cathy Marot requesting financial support for Wakakirri dance project. Justin read the letter to the meeting. The money will be for enrolment fees (\$10 per student), bus to go to rehearsal on the day as well as props and costumes.</p> <p>The dance teacher is asking for \$1000 to cover the expenses. Maree expressed that she thinks it is something we should support and there was general agreement in the room. However the P&C also wishes such requests to come through formal channels. We would like all such mid-year requests to come through the school executive, either Robin or Kerrie, so there is due process around such grants. We will ask the school executive to consider this request and then return it to the P&C at the next meeting or out of session by email.</p>
9.	Report from BASC	<p>Andrea gave her verbal report: We finally hired a new director, Robin Smith. Robin is asking lots of questions around the BASC operations, quickly addressing key issues, etc.. There is an inspection of the facility coming up soon and the staff are working hard to prepare for this.</p> <p>The BASC also have a letter & licence agreement from Mary to enter a formal contract between the BASC and the school.</p> <p>Emma asked Andrea if the BASC would like to try to secure a grant for improved heating & cooling facilities. There is an issue with the BASC not having sufficient control over their own heating/cooling facilities.</p>
10.	Report from	Perry not at the meeting.

	P&C Delegate				
11.	Report from P&C Communications Officer	Debbie: No more items to report.			
12.	Reactivation of the P&C Traffic Subcommittee	Noel: Noel explained he is seeking endorsement for restarting the Traffic Subcommittee. Noel explained the objectives and requested P&C support. The P&C gave unanimous support to reactivate the subcommittee.			
13.	A.O.B.	Debbie presented a flyer of a business which produces flyers to help local businesses. It was suggested it might be worth meeting with them to discuss possible creative ways of raising funds.			
Meeting closed 8:37pm.			Prepared By:	AM	31 May 2015
			Approved By:	P&C Exec	not yet approved

Hi Andrew,

Apologies for not getting back sooner. Unfortunately I have to attend a staff meeting at after school care this Wednesday – we are preparing for our assessment.

I don't have a written report, but would like to table that we will be able to transfer \$20 000 to the P&C account as a B&ASC contribution.

Our Administrator will be in touch with Justin to arrange the transfer.

Thanks.
Andrea