

**Telopea Park School / Lycée Franco-Australien de Canberra
Parents & Citizens Association**

**Agenda
Wednesday 20 November 2013 7pm**

Secondary Staff Room, NSW Crescent, Barton

1. Apologies/ Attendance
2. Draft Minutes of previous meeting of October 2013 – Attachment A
3. Business Arising
 - Action Items from previous meetings
4. Participants Forum
 - Canteen online ordering system
 - Music Sub-Committee update
5. TPS Annual Fete and Raffle – update
6. Report from Treasurer – Attachment B, will be provided at the meeting
7. P&C funding allocation for 2014
8. Report from P&C President – verbal update
9. Report from Principal – Attachment C
10. Report from Proviseur – verbal update
11. Report from BASC – Attachment D
12. Report from P&C Delegate – Attachment E
13. A.O.B.

P&C Principal's Report
20 November 2013

The term is progressing well as we approach assessment for students and report writing for teachers. Our Year 10 students will be leaving us at the end of week 8, Friday 6th December. We wish them well as they enter their final weeks at Telopea PS. For some, this is the end of an 11 year journey – a significant part of their lives. In the next few weeks we look forward to Year 6 and Year 10 Graduations, Presentation Night for 7-10 and the Primary Awards morning. The 7-10 Concert will also be held on Friday the 22nd November. I hope to see many of you at these events.

It is timely for me to thank the P&C for the organisation and running of your annual fête, La Grande Fête. The staff and I thank you sincerely for your commitment to the school, from which of course the children benefit. The fête is a Canberra event valued by many both within the school and from far afield. I have had many congratulatory emails and comments from appreciative members of the public. It is good to know that, not only do we contribute to the culture of Telopea, but also to the culture of Canberra! Thank you all!

In week 2 the Bi-national Review of the school took place. The two reviewers, M. François Monnanteuil from Paris and Dr Jane Kovacs from Melbourne, were present in the school to review our evidence of having maintained and progressed the Objectives of the Bi-National Agreement as well as realised our 2010-2013 Strategic Plan. The oral report was delivered to the Steering Committee, including Emmanuel and me, at the end of the review week and was extremely positive. Both Reviewers praised the school for the quality of education delivered to students at all levels as well as our leadership of the school culture which enables the optimum education for every child. The written report in English is due on 22 November, ready for translation. We hope to have the report on the school website by the end of the year.

In week 7 I will be travelling to Nouméa with our Year 5 students. We will be returning on Thursday 5 December. We are all looking forward to the experience. Emmanuel will join me towards the end of the visit so that we can meet with relevant members of the Education Department as well as strengthen the relationship with a Primary School for further exchanges.

As the end of the year approaches, we will be saying farewell to many students and some staff. Teachers leaving or going “on leave” (to return at a later date) are:

In Primary:

Aileen Dickson (retiring)

In Secondary:

Emma Turner in English

Jaron Worsley in Technology

Meredith Box (on leave for 6 months)

Isabelle Ensouque (EFS Secondary)

At this stage we do know that we will be welcoming several new teachers to the school in 2014. So far the names released include:

Best wishes to all our teachers who are leaving. We wish them well in their future endeavours and thank them for their commitment to Telopea over the years.

Our students have been supported and encouraged by parents and carers, so it is at this time of year that we say thank you to our many volunteers in the school. A morning tea will be held on Thursday 3 December. As this will be the last P&C for the year, I would like to take this opportunity to thank each one of you for your support of, and commitment to the school over the past twelve months. Your children benefit from our working in a partnership to best support their educational needs, and we sincerely value this.

Thank you sincerely to the P&C for the allocation of money for the Wish List. The school values this and is grateful to the many parents involved with the school.

I wish you all safe and relaxing holidays and look forward to working with you in 2014.

Kerrie Blain
Principal
15 November 2013

**Before and After School Care Sub Committee
P&C Meeting Report
20 November 2013**

Coordinator Position

After a trial period during term 3, Corrina Evans was offered the permanent full-time Coordinator position to take effect from 14 October 2013 (beginning of term 4). Corrina has displayed tremendous enthusiasm and dedication in the position to date and has introduced a number of improvements such as a new healthy menu, additional and varied activities, a parent newsletter and a new-look room to name a few. We believe she will be a tremendous asset to the Program.

Kindy Information Night

Corrina Evans (Coordinator) and Julie Sheedy (Administrator) represented Before and After School Care at the kindergarten information night on 30 October handing out the Parent Handbook and 2014 Enrolment form.

Meeting with P&C Music Sub-Committee

Corrina Evans attended a meeting on behalf of myself to discuss potential music classes with Christine Williams (Chair of the Music Sub-Committee) and Kerrie Blain, Kate Sutherland and Mary Ryan. Christine is to draft a final proposal for review by the P&C.

Holiday Program

Forms for the January Holiday Program have been released. A great range of excursions and incursions have been organised and the Program will run from 6 January to 3 February 2014.

Approval for Dishwasher Purchase

In accordance with the P&C Funding Policy (2002), any single transaction over \$2000 by a Sub-Committee must be approved by the P&C. As such, the B&ASC Sub-Committee is seeking P&C approval for the purchase of an under counter dishwasher at a cost of \$3800 (including delivery and installation).

The Sub-Committee is recommending that the current machine (which is not functioning properly) be replaced by a commercial grade machine that can more efficiently cope with the amount of usage and which also meets the food safety guidelines. A quotation from AC&R is provided at Attachment A. Quotations from alternative suppliers in Sydney were contacted, with AC&R being competitive and offering local installation and warranty.

Andrea Grazziadelli
Chair
Before and After School Sub Committee



Quote

The AC&R Company Group

ABN 70 869 008 483

10 Kembla Street, Fyshwick, ACT, 2609. PO Box 633

Fyshwick ACT 2609

Ph: 6280 4088 Fax: 02 6280 4428

michael@acandr.com.au

Date: November 14, 2013

MB152

Customer ID:

Expiration Date:

Telopea Park After
School Care

Att: Corinne

62037736

corinne.horton@anao

Prices remain firm for 30 days and thereafter are subject to confirmation

Salesperson	Job	Shipping Terms	Delivery Date	Payment Terms	
Michael Bradley					

Qty	Item / Model	Description	Unit Price ex GST	Total ex GST
1.00	Bantam	Norris Bantam undercounter dishwasher. 10amp. (Requires hot water connection)	\$ 2,800.00	\$ 2,800.00
1.00	Delivery	Included in price	\$ 100.00	\$ 100.00
1.00	Installation	Budget cost for installation allowing for Hot water connection (possibly only cold water connection at the moment)	\$ 480.00	\$ 480.00
1.00			\$ -	\$ -
1.00			\$ -	\$ -
1.00			\$ -	\$ -
				\$ -
				\$ -

Total Discount

Subtotal \$ 3,380.00

GST 338.00

Total \$ 3,718.00

Quotation prepared by: _____ Michael Bradley _____

This is a quotation on the goods named, subject to the conditions noted below:

This quotation is subject to our presented form of agreement with its terms and conditions.

Acceptance of this quotation can only be made by the due execution of an agreement on our presented form.

To accept this quotation, sign here and return:

Thank you for your business!

10 Kembla Street, Fyshwick, ACT 2609 Ph: 02 6280 4088 Fax 02 6280 4428 info@acandr.com.au

Delegate report November 2013

Disability ACT Program

At the last ACT Council meeting we had a presentation from Disability ACT about the Everyone Everyday Disability Awareness Program. The program was trialled 5 primary schools and helps with disability inclusion after it was found teachers don't feel like they have the experience, resources, skills and confidence in disability inclusion. The program includes personal development for teachers.

90 per cent of children with a disability attend public schools.

Disability inclusion is more than integration and focuses on all children have skills and abilities.

They are hoping to get additional funding to roll the program out to more schools and Canberra University is working on a web-based model for teachers.

Gifted and talented

The Education Directorate is reviewing its gifted and talented program. Parents who want to give feedback can visit the Directorate's website.

Australian Council of State School Organisations (ACOSS) meeting

The meeting of P&C Council's across all states and territories had many interesting speakers and discussed a range of issues relevant to public schools.

Those attending mentioned a workshop with a film producer who had gone into classrooms and made a documentary showing how schools teach. The video was sent home to parents to help families understand what happens in the classroom.