



CW:JS
19 August 2014

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The Committee
Telopea Park School P & C
New South Wales Crescent
BARTON ACT 2600

Dear Committee Members

AUDIT - YEAR ENDED 31 DECEMBER 2013

We have completed our audit of the **Telopea Park School P & C Association Inc** for the year ended 31 December 2013.

In accordance with our normal reporting practice, we wish to bring to your attention various matters, which arose during the conduct of the audit. These are set out below. You will appreciate that our audit procedures are designed primarily to enable us to form an opinion on the financial report as a whole and, accordingly, do not necessarily bring to light all the weaknesses that may exist in the accounting and internal control systems.

During the course of the audit it was noted that GST is not being recorded on P & C expenses. The association is registered for GST and should be lodging BAS statements at least quarterly.

We would like to take this opportunity to thank you and your staff for the courtesy and cooperation given to us during our audit.

Please feel free to contact us if you have any questions regarding the matters raised in this report.

Yours faithfully,
CROWE HORWATH CANBERRA

A handwritten signature in black ink that reads "Clare Wagner".

Clare Wagner
Audit Partner

Enc.